YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MORIGAON COLLEGE
• Name of the Head of the institution	Dr. Lila Kanta Barthakur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03678240268
• Mobile no	8638715372
• Registered e-mail	morigaoncollege@hotmail.com
• Alternate e-mail	principal.mc2022@gmail.com
• Address	Jyotinagar, Ward No. 8
• City/Town	Morigaon
• State/UT	Assam
• Pin Code	782105
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Gauhati University**
• Name of the IQAC Coordinator	**Dr. Ranjit Kumar Kalita**
• Phone No.	**03678240268**
• Alternate phone No.	
• Mobile	**9435064252**
• IQAC e-mail address	**iqacmorigaoncollege64@gmail.com**
• Alternate Email address	**morigaoncollege@hotmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_AQAR_AQAR%202019-20.pdf

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_academiccalendar_Academic%20Calender%202020.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73**	**2004**	**16/09/2004**	**15/09/2011**
Cycle 2	**B**	**2.35**	**2011**	**08/06/2011**	**07/06/2016**
Cycle 3	**B**	**2.47**	**2019**	**04/03/2019**	**03/03/2024**

6.Date of Establishment of IQAC

12/01/2008

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Morigaon College	**Free Admission reimbursement**	**DHE, Assam**	**2021**	**75,64,101**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC conducted Green Audit and Academic Audit for the session 2020-21.

IQAC collected feedback from students, teachers, and alumni, and submitted the analysis report to the Principal for necessary action, and uploaded it to the college website.

IQAC organized three webinars- 1. 'National Education Policy 2020' on 18th August 2020. 2. 'Contention and Harmony with Social Media amidst the Global Pandemic' on 15th June 2021. 3. 'Aim in Life and Personality Development' on 21st June 2021.

IQAC conducted an Induction Programme at adopted village-Oujaribori, Morigaon on 20th April, 2021.

IQAC provided various platforms for conducting online classes and organizing National and International webinars by different Departments of the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
In order to improve its academic environment, IQAC plans to organize more international and national seminars and conferences.	11 Nos. of Webinars/ Seminars were held during the year.
The IQAC will take initiatives to observe or celebrate more national and international commemorative days and festivals.	NCC Day, World AIDS Day, Independence day, International Woman Day, Librarian's Day and Rava Divas were observed and celebrated.
The IQAC will take initiative on optimal uses of institutional resources and facilities.	Establishment and Inauguration of Horticulture Garden in the campus.
IQAC is planning to conduct Green Audit, Energy Audit and Academic Audit.	Green and Energy Audit conducted in January,2021.Academic Audit conducted on 20-02-2021.
IQAC is looking to increase its community extension activity this year by organizing education and health awareness programmes	Adoption of 1 more village, COVID-19 Vacination Camp organised.in the adopted village
Planned to revamp the activity and functions of the Alumni Association.	Convention of Alumni Association Organized by Alumni Association of Morigaon College on 27-02-2021
IQAC will initiate on signing more MOUs with other institutions for sharing knowledge, skill and wisdom.	MOU Sign between Morigaon College & Optimistica Learning Hub LLP
IQAC will insist on innovative and skill based programmes and courses for the optimal benefit of the student community.	Online Open Book System- an Online Awareness Programme Organized by Morigaon College on 13th & 14th June, 2021
To increase students' support activities in different parameters.	Three Days Training Program on "Mental and Emotional wellbeing during COVID -19 Pandemic" on 03-06-2021

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	**19/11/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	**12/03/2020**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**650**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1677**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**258**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	393

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	71

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	51

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	56
4.2 Total expenditure excluding salary during the year (INR in lakhs)	56.05
4.3 Total number of computers on campus for academic purposes	85

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure an effective curriculum delivery through a well planned

and documented process, the college has taken the following steps:

1. The college prepares an academic calendar and class routine covering all programs and ensures proper implementation through the respective departments.
2. Teaching plan is prepared by each department to facilitate syllabus completion in a planned manner.
3. All the departments maintain the"Class Record Dairy".
4. Apart from examinations conducted by the affiliating university, the college conducts tests and assessments through seminars, assignments etc. Results are analyzed by respective departments and it takes remedial classes, if necessary.
5. ICT facilities and digital classrooms are provided for the effective delivery of the curriculum.
6. To give the students an overall idea of the curriculum, the college organises orientation sessions for the students of Semester I.
7. The Program Outcomes and the Course Outcomes, displayed on the college website ensure that the students are properly acquainted with curricular goals.
8. Question papers of each semester examination are kept in the college library and in departments.
9. Each department arranges meetings periodically and maintains the proceedings book.
10. To ensure the regular participation of students in academic activities, attendance records are kept electronically.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_TIME_Schedule_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the session, a committee is constituted by the Principal which prepares an academic calendar for the session. The academic calendar is then uploaded in the college website as well as communicated to the teachers, students and other concerned stakeholders. The Academic calendar includes the number of working days, holidays and the scheduled dates of Continuous Internal Evaluation (CIE). However, due to the Covid-19 pandemic,

the academic calendar for the current session could not be followed to its spirit. Besides the institutional academic calendar, eachdepartmentalso prepares its own departmental academic calendar which includes several activities for continuous internal evaluation like seminars, group discussions, assignments and unit tests.

To make continuous internal evaluation of the students more effective, question pattern and mark distribution system are explained in detail by the teachers to the students, so that the latter become familiar with the evaluation system. The college follows the pattern of marks distribution for internal evaluation as per the affiliating university. Moreover, course progress and result analysis is done in the academic committee meetings for each semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

149

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Morigaon College, being an affiliated college, offers the course curriculum prescribed by Gauhati University on issues related to

gender, environment and sustainability, human values and professional ethics.

The paper ECO-HE-6016 titled "Environmental Economics" addresses issues of environmental sustainability through economic policies and activities. Paper POL-HE-5016 titled "Human Rights" deals with moral and ethical values alongside rights and provisions vis-à-vis the national and international scenario. In paper ECO-HC-6026 titled "Development Economics II", gender bias in workplace, households and connections between income, mortality, fertility etc. are addressed. Paper HIS-HC-1016 titled "History of India" throws light on reconstruction of ancient Indian history with special reference to gender.

Apart from the curriculum of Gauhati University, the college has its own innovative ways of integrating these issues into the curriculum. Various seminars, debates, essay writing competition etc. are organised among the students on such issues. For instance, on World Environment Day 2021, an Inter District Online Essay and Poster Writing competition was organised by the college in collaboration with Anti-Global Warming Society (NGO).

Students are also taken to different industries, colleges, universities, government institutions etc. so that they are able to learn professional ethics and values outside the four walls of the college as well.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

663

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.morigaoncollege.edu.in/feedback-analysis/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.morigaoncollege.edu.in/feedback-analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

697

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through classroom interaction, unit tests, sessional examinations, seminar

presentations, group discussions and semester-end examinations. The institution has given clear instructions to all the departments to organize online classes from June to September 2020 due to the Covid-19 pandemic. The offline classes have started on alternate days from October 2020 to March 2021. This practice is initiated as a part of a blended learning system for students having different learning capabilities. The policiestaken by the institution for both advanced and slow learners are summarized below-

For Advanced Learners:

a) Provided Book Bank facilities from the Central Library.

b) Encouraged to achievehigher goals through higher studies

For Slow Learners:

a) Provided Book Bank facilities from the Central Library.

b) Conducted remedial classes and provided more study materials.

c) Provided extra classes for the students who are not benefited from the online class due to poor internet facilities.

Besides, in order to take care of the mental health of students during the pandemic, a three days mental well-being training program was conducted in the1st week of June 2021 by Optimista Learning Hubin collaboration with IQAC for both slow and advanced learners.

File Description	Documents
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_Training%20Program%20on%20Mental%20and%20Emotional%20Wellbeing.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1677	71

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has taken various student-centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. In general, the classroom experiment activities are done through group discussion, seminar, paper presentation, and field- study methods including supplying questionnaires to the students for collection of data on different topics through interaction with informants and variables in the fields.

Again, for participative learning, the institution provides platforms to the students through projects, field-works, seminars, excursions, NSS, NCC etc. and inculcates among the students the practice and habit of participative learning and problem-solving methodologies. However, due to the Covid 19 pandemic situation, the assignments for all even semesters are provided departmentally via online mode. Most of the departments such as departments of Anthropology, Assamese, Botany, Chemistry, Commerce, Computer Applications, History, Hindi, Economics, Education, Geography, Mathematics, Political Science, Philosophy, Zoology have undertaken field study and visited respective fields of interest for data collection.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2020-21, the normal academic activities were affected by Covid-19 pandemic. In the first half, the academic activities of the institution continued through digital platforms such as Google Meet, Zoom, Google Classroom, Cisco Webex, Youtube streaming, whatsapp and Telegram. The use of modern electronic gadgets like smartphones, laptops, desktops become common practice

for teachers and students. The various departments during the period organized webinars on various relevant topics and subjects where students of the respective departments took active parts.

However, in the second half, the normal offline classes resumed from 2nd November 2020 as per the governmental order. During normal classes, 60% of the teachers used ICT tools for the effective teaching-learning process. The college had set up 19 classrooms and seminar halls with ICT facilities. Of which, the Zoology department owned 3 nos of ICT rooms, Geography, Commerce and Botany departments owned 2 each, while other departments like Computer Applications, Physics, Anthropology, Chemistry, Mathematics owned 1 no each. Besides, there are seminar and conference hall with ICT tools facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

809

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution implemented all directives of the affiliating university regarding continuous internal evaluation. The

ContinuousInternal Evaluation system e.g. internal evaluation is conducted in Honours, Regular, SEC, AECC papers as per the academic calendar. The 20 percent of marks each paper is allotted for internal evaluation. The mark distribution according to university regulation is 4 marks for attendance, 6 marks for class tests, seminars and other activities and 10 marks for sessional examination. In the session 2020-21, due to Covid-19 pandemic, the regular mode of internal evaluation could not be conducted. However,as per university direction, Home Assignments were given to the students for internal assessment. The students submitted assignments through e-mail to concerned teachers. The concerned teachers evaluated the scripts and marks are displayed through a notification in the WhatsApp groups by each department. During normal period, all the hard copies of assignments were collected and sent to the university for necessary action.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination-related grievances, our institution has an effective mechanism. Internal examination-related problems are solved by the respective department headed by HoD. There are various types of grievances are found during the session 2020-21 which include:

1. Scoring Poor Marks

2. Absence of Students on certain grounds

The college has a mechanism to address such types of problems of the students which is transparent, time-bound and student-friendly. If any student have issues related to poor scoring, he or she may approach to HoD of the concerned department by writing an application for improvement of scores. The HOD with the help of other faculty members discussed the matter and the students are asked to sit for the examination again on a specified schedule. The students have access to evaluated answer scripts for their satisfaction and for improvement.

Again, any student who was marked absent in the internal

examination, the student is informed to appear in the examination newly scheduled on a specific date which is notified on time and was individually informed.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Morigaon College has been offering nine programmes approved by the affiliating Gauhati University which are namely, Bachelor of Arts (BA), Bachelor of Science (BSc), Bachelor of Commerce (B.Com), Bachelor of Computer Application (BCA), Bachelor of Vocational Course on Food Processing (AGRI), Bachelor of Journalism and Mass Communication, PG in Geography, PG in Zoology, Post Graduate Diploma in Disaster Management (PGDDM). The programmes offered by the college have definite outcomes :

1. Enhancing Cognitivity

2. Improving Communication Skills

3. Employability of Students

The programme outcomes and course outcomes are displayed in the college website www.morigaoncollege.edu.in and which are easily accessible to the teachers and students of the college. Besides, the programme outcomes and course outcomes are communicated by providing printed copies of the same to the departments at the beginning of the academic session. The course outcomes of each programme specific course has distinct characteristics and features which are elaborated in the college website and are easily accessible to the students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://morigaoncollege.edu.in/course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes (POs) are statements about the knowledge, skills and attitudes the graduate of a formal program should possess.The course outcomes (COs)attainment level can be measured on the basis of results of the internal assessment and external examination conducted by the college and by the affiliating university. The attainment of POs and COs is evaluated through Academic Committee, headed by Principal as Chairperson and all Head of the Departments. Prior to these, the faculty members of each department held preliminary discussion on the attainment of course outcomes in their respective departments. PO, PSO and CO is evaluated by the institution and the same are communicated to the students in the formal way of discussion in the classroom and are notified in the departmental notice board. Our institution follows the under-mentioned procedures for attainment and measuring POs, PSOs and COs:

COs:

1. The institute follows the academic calendar of the affiliated University.

2. Departmental Teaching diary is maintained by each department.

3. Semester-wise evaluation report.

4. Setting up of question papers for Sessional Examination, evaluation and result.

5. Monitoring the attendance of each student.

POs:

1. Assessment of students' progression towards higher studies and

placement.

2. Feedback from students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://morigaoncollege.edu.in/pragrame-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_feedbackanalysis_Student%20Satisfactory%20Survey%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	www.astec.gov.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the creation, dissemination and transfer of knowledge, the college has developed an ecosystem congenial to its spirit of fostering research and innovations:

(i)Reconstitution of Research Committee, Career Guidance Cell, IPR Cell: These committees were reconstituted on 31/08/2021 post 3rd cycle NAAC peer team visit for promoting and facilitating research culture; undertaking collaborative activities in areas of training and research, arranging field/industrial visits/interviews; providing Intellectual Property Rights awareness for teachers, research scholars and students.

(ii)The college created an ecosystem for e-based curriculum delivery during Covid-19 lockdown.

(iii) Organic farming in Horticulture Garden: As a part of its innovative practices under "Earn as You Learn" the college has a horticulture garden growing organic fruits and vegetables where the students get a first-hand experience of developing their entrepreneurial skills.

(iv) The Wall Magazines of Mahila Mancha and that of the different departments are a space for Innovation and creativity.

(v) On 13/03/2021, a motivational speech for the students, delivered by Mr. Deepak Sharma (motivational speaker) was organised by the Students' Union for promoting mental well-being, inculcating diligence and perseverance in the challenging times of the pandemic.

(vi) Online Collaborative Outreach programme under SEBI is conducted by the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

An environmental awareness programme (specially designed for the students of classes 6 to 9 ,age group 13-15), was conducted at Doloichuba Secondary School, Morigaon on 24/02/2021. This programme was held with a view to broadening their ecological awareness on areas such as energy, landscape, air, water, natural resources and wildlife. There was also a screening of a documentary film based on the life of the forest man of India (Aranya Manav), PadmaShri Jadav Payeng.

A plantation drive on 16 /03/ 2021 at Bhurbandha, was carried out by the department of Commerce for creating environmental awareness in the neighbouring area.

A mask and sanitiser distribution drive was carried out by Morigaon College students union on 13/05/2021 at Maya Bazar area of Morigaon town, making wearing of masks mandatory and popularizing the use of sanitisers. The students of Morigaon college, through this drive, exhibited yeoman's attitude in raising awareness on the precautionary measures to be taken against Covid-19.

A state level online recitation competition among the students was held on 25/06/2021, on the occasion of Rabha Divas to pay tribute to the cultural icon of Assam as well as to instill among the students, the fervour of belongingness to one's culture.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

483

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has updated academic facilities with pollution-free and eco-friendly environment. The campus covers an area of 9.91 acres with a built-up area of 2.621 acres. There are total twenty one departments in the college. The college has total fifty-four numbers of classrooms and having nineteenclassroomswith ICT equipped facilities. There are three seminar halls in the college. All classrooms are spacious with proper healthy environment. Classrooms are well equipped with black and white board and well-maintained sitting arrangements.Total eighteen laboratories are functioning in the Arts and Science departments having notice boards. The college library is well equipped with a collection of academic books, reference materials, newspapers, journals along with e-journal facilities and departmental libraries. The college has eighty-five computers,fifteen printers and three copying machines. The college fosters aHorticulture garden, Botanical garden, Greenhouse, Fish pond for fish breeding and ananthropological museum with exhibiting facilities of artifacts of different ethnic groups of North East India. The college is providing separate common rooms for teachers, departmental sitting rooms, boy's and girl's common rooms, canteen and cafeteria. The college has two girls' hostelsand one boys' hostel having intake capacity of 136 and 50 respectively.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses offers an integrated extra-curricular activities such as sports, cultural activities, games and Yoga. These activities also create a break from the conventional classroom and lectures and it increases the student-teachers interaction providing a student-friendly environment. The college has open space for cultural and physical activities with a playground having an area of 120x113 sqm with the facility of football, cricket practice pitch, discus through arena, Javelin and shooting range. The auditorium of the college is well equipped with modern sound system to organise different cultural activities having

musical instruments like Harmonium, Tabala, Khol, Guitar etc. The college is also running a Satriya School to enhance the traditional cultural interest among the students. To promote physical-mental fitness and awareness, the college is fostering a well-equipped Gymnasium along with a Yoga cum Meditation centre. Besides, the well-maintained indoor stadium is open for students and staff of the college having one table tennis court, two badminton courts, one volleyball court, two carrom boards etc. The college organises college week programme every year for increasing the cultural, sports-based activities among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.morigaoncollege.edu.in/ict-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.95524

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Gurucharan Medhi Library, Morigaon College has a total collection of 38200 nos. of books, 26 nos. of Journals/ magazines subscribed, E-Journals, E-Books, manuscripts etc. The automation process in the library started in the year 2009. Initially, SOUL 1.0 (Software for University Libraries) Integrated Library Management Software which was developed and supported by UGC INFLIBNET was used. Later in the year 2016, it was upgraded to SOUL 2.0 for automation. All the routine works like issue, return, library database, and accessioning were done in the software.

In the year 2016, another important step for Library Automation was taken by implementing the RFID (Radio Frequency Identification and Detection) system in the library. The project costs about Rupees 26 Lacs which includes Self Issue Return Kiosk, DropBox, Circulation Station, Tagging station, Tagging of Books, Security Gate etc. By this method, users can issue or return their required books themselves in the self-service kiosk. From 2016 to date the system is running smoothly in the Library which is fully automated. The Library issues smart library cards to the students which are prepared and printed in the library by the library staff. So it reduces the cost of making smart library cards.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.morigaoncollege.edu.in/g-c-medhi-libarary/

4.2.2 - The institution has subscription for the following e-resources e-journals e-   **B. Any 3 of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.2

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2.86

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facility of Morigaon College provides various softwares and OS followed by the different departments such as the BCA, Physics,

Mathematics, Geography, Zoology, Commerce etc.The college library has its Soul software version 2.0, the last update for the software was on 4th July 2016. The library also makes use of software like D-Stace for digital library and 'rslims' for RFID. A fully functional Computer Lab consisting of 19 computers having windows 10 operating system. The college has85 computers.In the session 2020-2021 the computers were updated with software's such as: SciLab (version 6.1.1), Mathematica (version 10),Python (version 3.1), GIS (version 9.3), Tally (version 9.0), Dev C++ (version 3.0), MS Office 2007, etc.The campus previously had WIFI facility of bandwidth 2Mbps which was updated to bandwidth of 6Mbpson 01-03-2022. The college is also equipped with two digital display notice boards.The college has online attendance facility for the students and biometric for teachers and employees. The college has an online portal for its admission procedure along with online feedback portal for the students as well as the faculty members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.31530

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the college, there are established systems and procedures for maintenance and utilization of physical, academic and support facilities such as laboratory, library, sports complex, computers, etc. In terms of Maintenance of Library Facilities, the books and journals are maintained against disfiguring. Book binding is carried out on regular basis for the damaged books to avoid further damage. The college has provided a provision for budget for the purchasing of new books and journals.

The classrooms and seminar halls of the college are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and seminar halls is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratories are regularly maintained by the Laboratory attendant. Equipments are maintained properly, calibrated serviceperiodically. The college also has housekeeping staff for regular cleanliness of corridors, washrooms, classrooms and laboratories. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners. Water coolers of the colleges are maintained and cleaned on regular basis. There is a sports committee in the college to ensure the availability of sports equipment and monitors the usage of ground, courts and indoor games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1294

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2440_MGCOLL_WORKSHOP_Report%20on%20Webinar%20Organised%20by%20IQAC-21-06-2021.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

19

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

19

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through

A. All of the above

appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

83

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during

the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

26

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution facilitates student's active representation and

engament in administrative, co-curriculum, and extra-curricular activies.The President of Morigaon College Students' Union represents in the meetings of IQAC as amember and takes active part in the yearly planning of IQAC. The General Secratery of the Student Union is a member of Grievance Redressal Cell and Extension Activity Cell. Apart from them, general student members also represent in various committes andcells such as Games & Sports, Canteen and Hostel Management Committee, Anti-ragging committee, LIbrary Committee. The NSS and NCC Cadres take active part in the celebration of Republic Day and Independance Day not only in the college, but also the same organised by District Administration. Students have strong representations in all cultural and sports activities. They help in the organization and management of events. Major events include College Week (Sports and Cultural Activity), Saraswati puja, Sankaradeva Tithi observation etc. Students provide strong support in the administration and management of hostel affairs. Each hostel has students in its Mess Committee. They are involved in all major decision making aspects related to students. However, in the session due to the COVID-19 pandemic, the regular activites are to some extent hampered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Morigaon College Alumni Association (MCAA)is registered under societies Registration Act XXI of 1860. It is total 560 no of enrolled alumni Reg. no. MRG/245/F/174 of 2015-16 Morigaon College Alumni Association runs its Alumni relations in three different areas: organizational, Volunteer programs, Networking support. Within the campus of the college, there is a Alumni relation office. Alumni Association elects an executive committee for two years. With various volunteer programs MCAA try to serve the college and society at large, MCAA's Alumni relation promote interaction between alumni and campus (i.e. faculty, staff students). To keep alumni informed regarding campus activities, MCAA organizes different programmes inviting competent personalities to campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The 'Vision' of the college envisages:

To promote knowledge through quality education, with a view of developing the human resource of the region for contributing to the process of nation-building.

The College thrives through the ocean of hurdles to achieve its 'Mission' which directs:

- To augment the new generation for contributing to the future knowledge-economy.
- To empower the socially, economically and educationally marginalized sections of the society.
- To uplift the rural masses through effective education.

The college functions in compliance with the directions given by UGC, MHRD, Assam Govt. and Gauhati University, to which it is affiliated. Inspired by its vision the college charts out its Perspective Plan for five years. The college is located in one of the most backward districts of the country. Accepting this challenge, the college has produced thousandsgraduates.

It ensures decentralised and participatory governance and lays emphasis on collaborative administration by incorporating all its stakeholders. The descriptions given below highlight the same:

Sl. No.

Description

Links

1.

Governing Body

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_GB.pdf

2.

IQAC

https://www.morigaoncollege.edu.in/minutes/

3.

Academic Committee

https://profilelogin.admissione.online/UploadFiles/Documents/Profile Lgoin/MGCOLL_ALLPDF_Academic_Committee.pdf

4.

Perspective Plan

https://www.morigaoncollege.edu.in/perspective-plan/

5.

Committees and Cells

https://profilelogin.admissione.online/UploadFiles/Documents/Profile Lgoin/MGCOLL_ALLPDF_Cells_committees_2020-21.pdf

7.

Subsidiary Bodies

https://www.morigaoncollege.edu.in/organizations-in-the-campus/

File Description	Documents
Paste link for additional information	https://www.morigaoncollege.edu.in/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal being the head of the institution embraces reforms in the management methods from time to time to make the system of the institution more efficient and progressive. In this regard, the Principal integrates the staff members for deploying decentralization and participative management. The library committee has been formed to look after the library-related activities.

Mention may be made of the library and its activities of the college during the academic year of 2020-21 as a case study here.

The Librarian has been given the autonomy to design the following sets of work during the session:

- Organised a National Webinar on 20th July, 2020 on "Users' Awareness Programme on National Digital Library of India".
- Installation of Digital Library (Institutional Repository) for:
    - Preservation and conservation of rare documents
    - Digitalisation of college publications
    - Remote access to the documents from different locations
    - Accessibility of multiple users of the Institutional Repository at a time
    - Easy search engine to for users to find data from the Repository.
- Addition of resources in Library with assets: books, journals, magazines, newspapers, e-resources, etc.
- Conduction of Library Orientation Programme.
- Librarian's Day Celebration on 12th August, 2020.

The documents, reports and links of each activity have been attached.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Morigaon College has conducted an Academic audit, as part of the institution's Best Practices. The college has therein devised a strategy to ensure quality education by organizing an Academic Audit every year. The objectives of which are:

- To assess the academic performance of individual faculty in a department.
- To assess the academic performance of the Departments as a whole
- To identify the strengths and limitations.
- To make the individual faculty and department accountable.

The perspective plan has been prepared after detailed consultation with various groups and reflects the expectations and roadmap for scaling new heights of excellence and promoting productive endeavour among the students and faculty (link attached :). The auditors assess the quality and academic performance of each individual department. The following areas are addressed and stressed upon:

- Curricular aspects
- Teaching-Learning Aspects
- Research, Innovation and Extension
- Infrastructure
- Students support and Progression
- Professional Development Activities
- SWOC analysis

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_Academic_Audit_Report_Morigaon_Final.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Morigaon College is affiliated to Gauhati University under the Government of Assam.

- Governing Body of the college is responsible for maintaining all the administrative activities.
- Academic Committee leads all the academic activities of the college.
- The administration ensures smooth functioning in all areas like admission, examination, evaluation, finance and account.
- The Principal, as the head of the institution, provides active support in all academic and administrative matters.
- IQAC maintains and coordinates all the academic and non-academic activities practiced by the institution.
- The heads of each department perform the prompt and active role with all responsibilities associated with the vision and mission of the college.
- The office functions under the various heads of the non-

- teaching staff responsible for managing the smooth functioning of all the administrative functions.
- College fosters frequently to the need of forming admission committees, canteen management, management of finances, construction works, library management, etc.
- Various services are made available by the college to cater to the needs of the students as well as the staff. Research activities, KKHOU,and College web are available for all to have access.
- The Subsidiary Bodies and Cells actively work in different aspects which cater to the needs of the students beyond classroom teaching.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.morigaoncollege.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non-teaching staff. Being a provincialized institution,

it is not possible for the college to take welfare schemes of its own. However, as per govt. rule, loan facilities, Group Insurance Schemes (GIS), festive advance, reimbursement of medical expenses are extended to teachers. Travel and research grants from UGC, etc., are provided to the teachers.

Apart from these facilities, college has developed some innovative welfare schemes of its own within the periphery of its limitations imposed by the government. Those are:

- Medical facilities: First Aid Box, Ambulance, Health Camp etc.
- Maternity benefits
- GIS
- Child care
- All non-doctoral staff members are encouraged to get enrolled for part-time PhD programme.
- On-duty leave for teachers attending workshops, seminars or other institution-related works (Link attached).
- Subsidized on-campus medical facilities
- Annual celebration of Bihu and Teachers' day
- Gymnasium
- Indoor Stadium
- Canteen
- Vehicle Parking
- CCTV for Safety Purposes.
- Uniform for a section of Non-teaching staff.

The following facilities are also provided to the employees for efficient functioning-

- Special Leave to the employees in case of the demise of their immediate kin, without compromising student's interest.
- Power back-up
- Identity Cards
- Sports facilities

File Description	Documents
Paste link for additional information	https://morigaoncollegelive.co.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective Performance Appraisal System for teaching and non-teaching staff. This includes:

1) The College has a systematic process to assess the performances of the teaching and non-teaching staff through a well-designed Performa collected every academic year.

2) A Screening and Evaluation Committee is set up every year to analyse the academic performance of the teaching staff.

3) The Promotion Committee effectively supervises the performances of the teaching and non-teaching staff and takes measures for their timely promotions.

4) The Students, Teachers and Alumni submit their respective feedbacks which are later analysed for the betterment of the performances of each individual stakeholder.

5)The institution had conducted an Academic Audit by appointing external auditor on 20-02-2021 organised by the IQAC for upgrading teaching -learning and documentation of each department (Link attached).

File Description	Documents
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_Academic_Audit_Report_Morigaon_Final.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits:

Internal Financial Audit is a regular activity in the college. The Senior Assistant is authorised by the Governing Body to maintain and provide all the details of the day-to-day financial earnings and expenditure to the Governing Body.The Governing Body then appoints a certified CA who looks into all the financial details of one financial year. The Principal also verifies the same. Since the Principal of the college is the DDO, he places it upon the Governing Body and the preliminary objections are henceforth resolved. The audit has been up-to-date till the current (2020-21) financial year.

External Financial Audits:

The College has an external financial auditing system.Government Auditors are appointed by the Government of Assam, who maintains and records, financial details of the institution and therein serves a government audited report of the institution regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The various strategies employed by the college are:

- The institution seeks to mobilize government and non-government grants for the development of institutional infrastructure and knowledge resources by submitting proposals to the relevant authorities such as the UGC, RUSA , GOA.
- A Purchase Committee is formedto ensure the optimal utilization of the funds collected from various sources for the infrastructural/other developmental activities of the college.
- The institution maintains the Department of Commerce and Computer Applications through self-financing mode.
- The Krishna Kanta Handique State Open University(KKHSOU) has its center at Morigaon College . The institution garners and channelizes its funds and resources at the optimal level for its holistic development.
- The institution is well-equipped with scholarship grants from the government.The monetary amount of the same has been mentioned below:

Sl No

Funds/ Grants

Amount Received /(in Rupees)

Expenditure incurred(in Rupees)

1.

KKHSOU

3133439 2 Govt. Scholarships 1912035

Also, the College has devised a strategy of sustainability by introducing horticulture gardens, livestock farming, landscaping, etc., which are also sold away, yielding returns. The large campus area of the college is an important facet to initiate such eco-friendly, productive endeavor and also helps in amassing some economic benefits.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has undertaken numerous strategies to institutionalize quality assurance of the institution(Link attached)

The following are the two case studies depicting the same :

Firstly, during the time of pandemic, the IQAC devised a strategy to incorporate the various departments of the college into a series of webinars the themes and the scopes of each webinar being looked after by each individual department. The huge participation of the students, teachers and scholars in all the webinars conducted under the banner of IQAC was very effective. The webinars organized under the banner of IQAC are mentioned below:

Sl No

Theme of Webinar

Date

Organizing Department

1.

International Webinar on Pandemic and Novel Challenges: Regionalism

14-07-2020

IQAC, Morigaon College

2.

International Webinar cum Panel Discussion on New Education Policy 2020: Retrospect and Prospect including Challenges Ahead

18-08-2020

IQAC, Morigaon College in association with Sipa-the Root Foundation

3.

National Webinar on Contention and Harmony with social media amidst the global pandemic

15-06-2021

IQAC, Morigaon College

4.

Aim in Life and Personality Development

21-06-2021

IQAC, Morigaon College

Secondly, the IQAC is also involved itself into a number of other activities and tasks for the overall development of the institution and also undertook social welfare measures within its reach through Village Adoption Programme. The IQAC encouraged to incorporate teachers, non-teaching employees, students to involve in more welfaring activities and services to the adopted village.These are some of the activities undertaken by the institution:

Sl No

Events

Date

Organizer

1.

Observation of NCC Day (Blood Donation Camp)

28-11-2020

The Unit in Collaboration with Student Union of Morigaon College.

2.

Observation of World AIDS Day

01-12-2020

Health Department of Morigaon District, Govt. of Assam

3.

Inauguration of Horticulture Garden by Mr. Pijush Hazarika, Honorable Minister of State for Health, Family welfare and town development. Govt. of Assam

02-01-2021

Morigaon College

4.

Celebration of Republic day Parade at Tarun Field with District Administration

26-01-2021

Morigaon College

5.

Plantation Drive

16-03-2021

Department of Commerce, Morigaon College

6.

Induction Programme at village adoption Village Name: Oujaribori (Manipur)

20-04-2021

IQAC, Morigaon College

7.

Mask & Sanitizer Distribution Program at Maya Bazar area of Morigaon Town

13-05-2021

Morigaon College Students' Union

8.

COVID-19 Vaccination camp at 'Adopted Village' of Morigaon College Oujaribori, Manipur

23-06-2021

IQAC, Morigaon College in collaboration with Morigaon District administration

File Description	Documents
Paste link for additional information	https://www.morigaoncollege.edu.in/iqac-activity-report-new/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Being the central body within the college, the IQAC monitors and reviews the teaching-learning process of the institution regularly. The two examples of this are:

At the foremost, there are three main academic review meetings organised in a session. First, at the beginning of the session, second, before sessional examination and third at the end of each session. The agenda of the first meeting are as follows:

- Follow up of academic calendar prepared by Gauhati University
- Preparation of an elaborate time-tablewith subject wise

distribution of classes for each department.
- Preparation of a lesson plan for each semester with unit-wise distribution of classes in each department.
- Maintenance of daily attendance record by the teachers and also maintenance of topics discussed.
- Student's learning outcome through various measures: Class tests, sessional exams, verbal interaction sessions, presentations and others.
- End semester preparations of the students- doubt clearance, extra classes for specific topic, student's grievance redressal, etc.
- Review of teaching-learning process through student's feedback report.
- Effective implementation of Internal Examination and Evaluation System.
- Tabulated Result Analysis

The IQAC looks into the syllabus progression report in the subsequent meetings and also looks after proper implementation of the above-mentioned agenda.

Secondly, though the college is quite active in overcoming the challenges that it often faces through various lacunas and gaps.The IQAC tries to overcome them through devising various strategies such as:

- Appointment of contractual teachers and guest faculties to fill the shortages and maintain equilibrium of the student-teacher ratio in respective departments for both UG and PG Courses.(list of appointees attached)
- The appointment of such contractual teachers is need-based and they are therefore recruited on short-term or long-term basis following standard UGC norms.The marginal outcome from such appointments of contractual teachers has been positive by far.
- Induction of ICT in the teaching-learning process has been on an increase and the use of smart-boards, Power Point Presentation and projectors have also been substantially raised.
- Organisation of motivational lectures. (photos attached)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a well-planned curricular prepared by the parent university that incorporates knowledge of gender equity and sensitization, particularly in the subjects of humanities and social sciences. The college nurtures an environment congenial to the holistic development of woman self as individual and peaceful co-existence of man and woman. It sensitizes the students and employees in regard to gender equity in both inside and outside of the campus. The institution promotes and ensures gender equity in admissions, recruitment, administrative functionality and academic activities. The Morigaon Mahavidyalaya Mahila Manchha (MMMM) is working towards woman empowerment and arranges various programmes for orientation of gender issues prevailing in society. In different activities of the college, girls have been encouraged to participate in different events of games and sports and cultural events to show their talents. The college ensures an environment of safety and security inside the campus. There are 26 CCTV camera surveillances in the campus. The hostels are appropriately walled and safe from outsiders. The college as well as hostels are ragging free. There

are neat and appropriate common rooms and washrooms with provisions of newspapers and light sport facilities. Vending machines are installed in girlshostels and common rooms.

File Description	Documents
Annual gender sensitization action plan	https://www.morigaoncollege.edu.in/annual-gender-sensitization-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.morigaoncollege.edu.in/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has well-planned management for the degradable and non-degradable wastes in the campus. For effective results, wastes are segregated into three categories:

Solid Waste:

The waste of paper, plastics, glass, metals, foods, etc. are segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The sweepers collect, clean, segregate and compile wastes in the dustbins (Green and Blue). The floor dustbins are emptied in movable containers provided for each block and is taken to the dumping yard provided by the College, which are

again carried by the Municipality Department to dispose it in a specified dumping ground.

Liquid Waste:

Liquid wastes generated by the College are of two types:

1. Sewage waste-- it is treated through Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) and the water is used for horticulture and flushing in toilets.

2. Laboratory, and cafeteria effluent waste. The Hazardous Lab & other Waste Disposal, is let out as effluent into a proper drainage facility and to avoid stagnation.

E-Waste Management:

The e-wastes in good condition are recycled properly. The other e-wastes are being disposed off centrally through government-authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

A. Any 4 or all of the above

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has maintained an inclusive environment. Our college is like a beautiful garden that contains various colours and species of flowers. From teaching to non-teaching employees, from undergraduate to post-graduate students, people are from diverse backgrounds of religion, culture, caste and creed, assemble in the college to be involved in the noble duty in cultivating knowledge. Our college organizes a number of programmes and events throughout the year which encourages all the stakeholders for creating an environment conducive to inclusive environ for holistic development. On 27 Feb 2021 the Convention of Alumni Association was organized where hundreds of alumni assemble and take part. Alumni from diverse backgrounds come and share their opinions and views and offer suggestions for the development of the institute. On 16 March, 2021 a plantation drive outside the campus was organized. The drive was led by the commerce department where students take part showing villagers the green practice and environmental concerns. The Saraswati Puja and Rabha Diwas were observed in the college in the month of January 2021. The National Unity Day, observed to mark the birth anniversary of Sardar Vallabhbhai Patel is celebrated on 31st of January 2021, inculcated patriotic zeal among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strictly adheres to values and principles enshrined in the constitution of India. Throughout the last year various programmes and activities are arranged and organized to uphold and promote such constitutional values of freedom, equality, unity and integrity, love for national insignia, patriotism, fraternity, human dignity, respect for cultural diversity, concerns for environment and wild life. The college starts its academic activity with the playing of National anthem in the campus each day. On 15th of January, 2021 the National Voters' Day is celebrated in the college to highlight on the importance of voting by each voter for a health democracy. On 26th January the Republic Day is celebrated in the campus. The flag is hoisted by the principal of the college and he has given a speech on the importance of the celebration and its value for every Indian. On 18th of July, a Mask and Sanitizer Distribution Drive has been organized at Mayabazar area of Morigaon Town to provide safety to common people from Covid 19 disease. On 23rd June 2021, a vaccination camp is organized at Oujari, one of the adopted villages of the college with the help of district administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_COVID%20Vaccination%20drive%20(Oujari bori)....pdf
Any other relevant information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_ReportonMasksanitization15032021.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   **A. All of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes international and national commemorative days, which inculcated certain ideals upon the student's community. The college celebrates Independence Day on 15th August by remembering the sacrifice and heroism of our great freedom fighters. The students as well as teachers are deeply influenced by the ideals of patriotism and heroism as exhibited by the great souls of our country. On 5th of September, the Teachers' Day is celebrated in the institution with great pomp and gaiety with a day long programme to commemorate the birth anniversary of Dr. Sarbapalli Radhakrishnan, great freedom fighter, renown philosopher and first Vice-President and second President of India. On 12th of January, the college organizes National youth day. It is the birth anniversary of Swami Vivekananda, one of the world-famous philosophers and visionary of India. It was celebrated to commemorate Swami Vivekananda and his ideals and thoughts who had tremendous faith in the youth. Besides these, the institute celebrates World Philosophy Day, Anthropology Day, NCC Day, International Women's Day, Pi Day, National Science Day, National Librarian's Day and No Tobacco Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE- 1

Title of the Practice: Teaching Through Digital Platform

Objectives of the Practice:

The main objectives of the practice are to provide quality higher education to the students, to meet the challenges posed by the emergence of Covid 19 pandemic and to empower the students as well as teachers with new technology for garnering fruits for education and knowledge. During this time of health crisis, teaching through digital platform has been appropriate and effective mode of teaching learning process.

The Context:

In the time of Covid 19 pandemic situation, teaching through digital platform has been the most potent and fruitful academic practice left before us. The traditional face-t-face class room teaching has been paralyzed and disrupted. The academic institutions have been closed or strictly regulated by SOPs for maintaining social distance, wearing masks and other Covid protocols. Through digital medium, the students could be reached and teaching -learning process could be run from home. This mode of teaching during this crisis ensures safety and security of all the stakeholders of teaching-learning process. It strengthens the teaching-learning process and consolidated the education system to face the challenges posed by the pandemic. It enables the education system to continue despite the emergence of health crisis in the form of Covid 19.

The Practice:

The teaching through digital platform is a technology-based mode of teaching. Through technology generated platform, teaching-learning process is carried out in an effective way. There are a lot of software apps generated digital platforms like Zoom, GoogleMeet, Cisco Webex, Whatsapp etc installed in Computer and Smartphones are used in this mode of teaching. The software enables PC and Smartphones for enactment of the process. In this digital mode of teaching-learning, each student gets opportunity for expressing opinions, asking questions on the subjects, clarify doubts and confusions. Through this mode teachers deliver lectures, offer analysis through PPTs, photos, visuals, animations, and sharing various slides of data or information for making the presentations effective and fruitful. In addition, interaction among students and with teachers is also organized. It ensures clarity and confidence among students.

Evidence of Success:

Though there were initially obstacles in this process of teaching through digital platform, it has proved to be a benchmark academic practice. The students as well as teachers have shown satisfaction in the practice. The practice becomes more effective and meaningful during lockdown due to Covid 19 pandemic. In such health crisis, this mode of teaching is not only an alternative left out, but the most feasible academic practice.

Problem Encountered and Resources Required:

The major problem in digital mode of teaching-learning is the weak internet connectivity. Though all the network companies in India are claiming that they have already installed 4G network connectivity, yet the actual performance of the network companies are very irregular and fluctuating. Due to its inconsistent nature of communication, the digital mode of teaching-learning is sometimes limited in its effect. As online mode of teaching-learning is the safe alternative during this Covid 19 pandemic, so the college authority took initiatives in this regard so that internet connectivity should be strong for effective and fruitful teaching-learning process. Petition placed before the competent authority to ensure strong and resilient network. Another problem is that initially the teachers as well as students were not familiar with the technical know-how for digital mode of teaching. But slowly the teachers coped up with such problems and adapt themselves in this new mode of teaching-learning process.

BEST PRACTICE- 2

Title of the Practice: Interdisciplinary Teaching

Objectives of the Practice:

The interdisciplinary teaching offers a wide range of scope, a powerful learning experience and emphasizes integrative learning, critical thinking and creative problem solving. Through interdisciplinary teaching, students discover the value of integrating the study of various disciplines suitable to their long-standing interests. It transforms students into interdisciplinary thinkers, going beyond their specific subjects, who analytically and creatively embraces new ideas.

The Context:

The modern higher education system is open ended and interdisciplinary in nature and approach. Using learning from different subjects and disciplines to explore a theme or an issue enriches the learning process. In this practice, the scope of students' knowledge is not only, enriched but also widened with new dimensions and approaches towards a subject or an issue. Again, interdisciplinary teaching provides knowledge orientation to face competitive and qualifying examinations for securing jobs or pursuing a career. It generates fresh interest among the students by breaking the monotony of subject specific teaching-learning processes.

The Practice:

The interdisciplinary teaching is a mode of teaching where an additional routine is prepared, teachers from other departments or subjects are allotted for teaching. It is an additional mode of teaching with intention of widening students' range of knowledge, consolidating critical insights, providing solid foundation for advance critical thinking, enabling them strong perceptions and understanding.

Morigaon College has 18 departments offering diverse areas of subjects across three streams of arts, science and commerce. For this practice of teaching, first of all, class management and teachers allotment are necessary. Accordingly, the IQAC makes arrangement and allotment of teachers and intimate to the departments. The interdisciplinary teaching is a lively method of teaching, the students find themselves quite engaged, forgets the monotony of daily regular classes.

Evidence of Success:

The students show remarkable critical understanding and perception exhibited in the interaction in their discipline specific class. As the interdisciplinary teaching breaks the monotony of daily discipline specific class, it gives students freshness and new impetus for study. It widens the students' range of perception expanding student's understanding. The students are found to be more active in taking their courses afresh and with renewed energy to understand the syllabi.

Problem Encountered and Resources Required:

Initially, there was problems arising from schedule and time management. As there is fixed departmental routines, so new slots are to be allotted for the interdisciplinary classes. Again, the teachers initially a little bit hesitant to do the interdisciplinary classes. However, later it becomes a remarkable academic practice which not only gives the students a novel experience, but also the teachers can learn a lot from this practice, by interacting the students on different aspects of subjects.

File Description	Documents
Best practices in the Institutional website	https://www.morigaoncollege.edu.in/best-practice/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the trust areas of our college is to educate the young minds in a calm and serene environment for attaining the fullest development of the personality in them. The college has been providing education to the youths in a healthy, peaceful and tranquil environment. The campus is located in the green lap of nature, a clean and fresh surrounding. It is a plastic-free and tobacco-free zone.In addition to the course specific in a program, the students are given utmost care for developing moral being and spiritual self in them. Ideals of social responsibility and accountability have been inculcated upon the students who have become real assets of a healthy society. Our institution is

remarkable for absence of gender bias and for inclusive environment, an environment that shuns all sorts of discriminations- caste, creed, colour, sex and community.As the students have been receiving education under such environment of peace and happiness, of fellow feeling and fraternity, they have becomereal social assets, socially accountable and spiritually developed beings. Till today there is no complaint registered in the anti-sexual harassment cell, grievances redressal cell (except cases related to examination and results) and anti-ragging cell of the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure an effective curriculum delivery through a well planned and documented process, the college has taken the following steps:

1. The college prepares an academic calendar and class routine covering all programs and ensures proper implementation through the respective departments.
2. Teaching plan is prepared by each department to facilitate syllabus completion in a planned manner.
3. All the departments maintain the "Class Record Dairy".
4. Apart from examinations conducted by the affiliating university, the college conducts tests and assessments through seminars, assignments etc. Results are analyzed by respective departments and it takes remedial classes, if necessary.
5. ICT facilities and digital classrooms are provided for the effective delivery of the curriculum.
6. To give the students an overall idea of the curriculum, the college organises orientation sessions for the students of Semester I.
7. The Program Outcomes and the Course Outcomes, displayed on the college website ensure that the students are properly acquainted with curricular goals.
8. Question papers of each semester examination are kept in the college library and in departments.
9. Each department arranges meetings periodically and maintains the proceedings book.
10. To ensure the regular participation of students in academic activities, attendance records are kept electronically.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALL PDF_TIME_Schedule_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the session, a committee is constituted by the Principal which prepares an academic calendar for the session. The academic calendar is then uploaded in the college website as well as communicated to the teachers, students and other concerned stakeholders. The Academic calendar includes the number of working days, holidays and the scheduled dates of Continuous Internal Evaluation (CIE). However, due to the Covid-19 pandemic, the academic calendar for the current session could not be followed to its spirit. Besides the institutional academic calendar, eachdepartmentalso prepares its own departmental academic calendar which includes several activities for continuous internal evaluation like seminars, group discussions, assignments and unit tests.

To make continuous internal evaluation of the students more effective, question pattern and mark distribution system are explained in detail by the teachers to the students, so that the latter become familiar with the evaluation system. The college follows the pattern of marks distribution for internal evaluation as per the affiliating university. Moreover, course progress and result analysis is done in the academic committee meetings for each semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

149

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Morigaon College, being an affiliated college, offers the course curriculum prescribed by Gauhati University on issues related to gender, environment and sustainability, human values and professional ethics.

The paper ECO-HE-6016 titled "Environmental Economics" addresses issues of environmental sustainability through economic policies and activities. Paper POL-HE-5016 titled "Human Rights" deals with moral and ethical values alongside rights and provisions vis-à-vis the national and international scenario. In paper ECO-HC-6026 titled "Development Economics II", gender bias in workplace, households and connections between income, mortality, fertility etc. are addressed. Paper HIS-HC-1016 titled "History of India" throws light on reconstruction of ancient Indian history with special reference to gender.

Apart from the curriculum of Gauhati University, the college has its own innovative ways of integrating these issues into the curriculum. Various seminars, debates, essay writing competition etc. are organised among the students on such issues. For instance, on World Environment Day 2021, an Inter District Online Essay and Poster Writing competition was organised by the college in collaboration with Anti-Global Warming Society (NGO).

Students are also taken to different industries, colleges, universities, government institutions etc. so that they are able to learn professional ethics and values outside the four walls of the college as well.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

663

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.morigaoncollege.edu.in/feedback-analysis/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.morigaoncollege.edu.in/feedback-analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

697

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through classroom interaction, unit tests, sessional examinations, seminar presentations, group discussions and semester-end examinations. The institution has given clear instructions to all the departments to organize online classes from June to September 2020 due to the Covid-19 pandemic. The offline classes have started on alternate days from October 2020 to March 2021. This practice is initiated as a part of a blended learning system for students having different learning capabilities. The policiestaken by the institution for both advanced and slow learners are summarized below-

For Advanced Learners:

a) Provided Book Bank facilities from the Central Library.

b) Encouraged to achievehigher goals through higher studies

For Slow Learners:

a) Provided Book Bank facilities from the Central Library.

b) Conducted remedial classes and provided more study materials.

c) Provided extra classes for the students who are not benefited from the online class due to poor internet facilities.

Besides, in order to take care of the mental health of students during the pandemic, a three days mental well-being training program was conducted in the1st week of June 2021 by Optimista Learning Hubin collaboration with IQAC for both slow and advanced learners.

File Description	Documents
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_Training%20Program%20on%20Mental%20and%20Emotional%20Wellbeing.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1677	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has taken various student-centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. In general, the classroom experiment activities are done through group discussion, seminar, paper presentation, and field- study methods including supplying questionnaires to the students for collection of data on different topics through interaction with informants and variables in the fields.

Again, for participative learning, the institution provides platforms to the students through projects, field-works, seminars, excursions, NSS, NCC etc. and inculcates among the students the practice and habit of participative learning and problem-solving methodologies. However, due to the Covid 19 pandemic situation, the assignments for all even semesters are provided departmentally via online mode. Most of the departments such as departments of Anthropology, Assamese, Botany, Chemistry, Commerce, Computer Applications, History, Hindi, Economics, Education, Geography, Mathematics, Political Science, Philosophy, Zoology have undertaken field study and visited respective fields of interest for data collection.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2020-21, the normal academic activities were affected by Covid-19 pandemic. In the first half, the academic activities of the institution continued through digital platforms such as Google Meet, Zoom, Google Classroom, Cisco Webex, Youtube streaming, whatsapp and Telegram. The use of modern electronic gadgets like smartphones, laptops, desktops become common practice for teachers and students. The various departments during the period organized webinars on various relevant topics and subjects where students of the respective departments took active parts.

However, in the second half, the normal offline classes resumed from 2nd November 2020 as per the governmental order. During normal classes, 60% of the teachers used ICT tools for the effective teaching-learning process. The college had set up 19 classrooms and seminar halls with ICT facilities. Of which, the Zoology department owned 3 nos of ICT rooms, Geography, Commerce and Botany departments owned 2 each, while other departments like Computer Applications, Physics, Anthropology, Chemistry, Mathematics owned 1 no each. Besides, there are seminar and conference hall with ICT tools facilities.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

809

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution implemented all directives of the affiliating university regarding continuous internal evaluation. The ContinuousInternal Evaluation system e.g. internal evaluation is conducted in Honours, Regular, SEC, AECC papers as per the academic calendar. The 20 percent of marks each paper is allotted for internal evaluation. The mark distribution according to university regulation is 4 marks for attendance, 6 marks for class tests, seminars and other activities and 10 marks for sessional examination. In the session 2020-21, due to Covid-19 pandemic, the regular mode of internal evaluation could not be conducted. However,as per university direction, Home Assignments were given to the students for internal assessment. The students submitted assignments through e-mail to concerned teachers. The concerned teachers evaluated the scripts and marks are displayed through a notification in the WhatsApp groups by each department. During normal period, all the hard copies of assignments were collected and sent to the university for necessary action.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination-related grievances, our institution has an effective mechanism. Internal examination-related problems are solved by the respective department headed by HoD. There are various types of grievances are found during the session 2020-21 which include:

1. Scoring Poor Marks

2. Absence of Students on certain grounds

The college has a mechanism to address such types of problems of the students which is transparent, time-bound and student-friendly. If any student have issues related to poor scoring, he or she may approach to HoD of the concerned department by writing an application for improvement of scores. The HOD with the help of other faculty members discussed the matter and the students are asked to sit for the examination again on a specified schedule. The students have access to evaluated answer scripts for their satisfaction and for improvement.

Again, any student who was marked absent in the internal examination, the student is informed to appear in the examination newly scheduled on a specific date which is notified on time and was individually informed.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Morigaon College has been offering nine programmes approved by the affiliating Gauhati University which are namely, Bachelor of Arts (BA), Bachelor of Science (BSc), Bachelor of Commerce (B.Com), Bachelor of Computer Application (BCA), Bachelor of Vocational Course on Food Processing (AGRI), Bachelor of Journalism and Mass Communication, PG in Geography, PG in Zoology, Post Graduate Diploma in Disaster Management (PGDDM). The programmes offered by the college have definite outcomes :

1. Enhancing Cognitivity

2. Improving Communication Skills

3. Employability of Students

The programme outcomes and course outcomes are displayed in the

college website www.morigaoncollege.edu.in and which are easily accessible to the teachers and students of the college. Besides, the programme outcomes and course outcomes are communicated by providing printed copies of the same to the departments at the beginning of the academic session. The course outcomes of each programme specific course has distinct characteristics and features which are elaborated in the college website and are easily accessible to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://morigaoncollege.edu.in/course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes (POs) are statements about the knowledge, skills and attitudes the graduate of a formal program should possess.The course outcomes (COs)attainment level can be measured on the basis of results of the internal assessment and external examination conducted by the college and by the affiliating university. The attainment of POs and COs is evaluated through Academic Committee, headed by Principal as Chairperson and all Head of the Departments. Prior to these, the faculty members of each department held preliminary discussion on the attainment of course outcomes in their respective departments. PO, PSO and CO is evaluated by the institution and the same are communicated to the students in the formal way of discussion in the classroom and are notified in the departmental notice board. Our institution follows the under-mentioned procedures for attainment and measuring POs, PSOs and COs:

COs:

1. The institute follows the academic calendar of the affiliated University.

2. Departmental Teaching diary is maintained by each department.

3. Semester-wise evaluation report.

4. Setting up of question papers for Sessional Examination, evaluation and result.

5. Monitoring the attendance of each student.

POs:

1. Assessment of students' progression towards higher studies and placement.

2. Feedback from students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://morigaoncollege.edu.in/pragrame-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_feedbackanalysis_Student%20Satisfactory%20Survey%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	www.astec.gov.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the creation, dissemination and transfer of knowledge, the college has developed an ecosystem congenial to its spirit of fostering research and innovations:

(i)Reconstitution of Research Committee, Career Guidance Cell, IPR Cell: These committees were reconstituted on 31/08/2021 post 3rd cycle NAAC peer team visit for promoting and facilitating research culture; undertaking collaborative activities in areas of training and research, arranging field/industrial visits/interviews; providing Intellectual Property Rights awareness for teachers, research scholars and students.

(ii)The college created an ecosystem for e-based curriculum delivery during Covid-19 lockdown.

(iii) Organic farming in Horticulture Garden: As a part of its innovative practices under "Earn as You Learn" the college has a horticulture garden growing organic fruits and vegetables where the students get a first-hand experience of developing their entrepreneurial skills.

(iv) The Wall Magazines of Mahila Mancha and that of the different departments are a space for Innovation and creativity.

(v) On 13/03/2021, a motivational speech for the students, delivered by Mr. Deepak Sharma (motivational speaker) was organised by the Students' Union for promoting mental well-being, inculcating diligence and perseverance in the challenging times of the pandemic.

(vi) Online Collaborative Outreach programme under SEBI is conducted by the faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

An environmental awareness programme (specially designed for the students of classes 6 to 9 ,age group 13-15), was conducted at Doloichuba Secondary School, Morigaon on 24/02/2021. This programme was held with a view to broadening their ecological awareness on areas such as energy, landscape, air, water, natural resources and wildlife. There was also a screening of a documentary film based on the life of the forest man of India (Aranya Manav), PadmaShri Jadav Payeng.

A plantation drive on 16 /03/ 2021 at Bhurbandha, was carried out by the department of Commerce for creating environmental awareness in the neighbouring area.

A mask and sanitiser distribution drive was carried out by Morigaon College students union on 13/05/2021 at Maya Bazar area

of Morigaon town, making wearing of masks mandatory and popularizing the use of sanitisers. The students of Morigaon college, through this drive, exhibited yeoman's attitude in raising awareness on the precautionary measures to be taken against Covid-19.

A state level online recitation competition among the students was held on 25/06/2021, on the occasion of Rabha Divas to pay tribute to the cultural icon of Assam as well as to instill among the students, the fervour of belongingness to one's culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

483

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has updated academic facilities with pollution-free and eco-friendly environment. The campus covers an area of 9.91 acres with a built-up area of 2.621 acres. There are total twenty one departments in the college. The college has total fifty-four numbers of classrooms and having nineteenclassroomswith ICT equipped facilities. There are three seminar halls in the college. All classrooms are spacious with proper healthy environment. Classrooms are well equipped with black and white board and well-maintained sitting arrangements.Total eighteen laboratories are functioning in the Arts and Science departments having notice boards. The college library is well equipped with a collection of academic books, reference materials, newspapers, journals along with e-journal facilities and departmental libraries. The college has eighty-five computers,fifteen printers and three copying machines. The college fosters aHorticulture garden, Botanical garden, Greenhouse, Fish pond for fish breeding and ananthropological museum with exhibiting facilities of artifacts of different ethnic groups of North East India. The college is providing separate common rooms for teachers, departmental sitting rooms, boy's and girl's common rooms, canteen and cafeteria. The college has two girls' hostelsand one

boys' hostel having intake capacity of 136 and 50 respectively.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses offers an integrated extra-curricular activities such as sports, cultural activities, games and Yoga. These activities also create a break from the conventional classroom and lectures and it increases the student-teachers interaction providing a student-friendly environment. The college has open space for cultural and physical activities with a playground having an area of 120x113 sqm with the facility of football, cricket practice pitch, discus through arena, Javelin and shooting range. The auditorium of the college is well equipped with modern sound system to organise different cultural activities having musical instruments like Harmonium, Tabala, Khol, Guitar etc. The college is also running a Satriya School to enhance the traditional cultural interest among the students. To promote physical-mental fitness and awareness, the college is fostering a well-equipped Gymnasium along with a Yoga cum Meditation centre. Besides, the well-maintained indoor stadium is open for students and staff of the college having one table tennis court, two badminton courts, one volleyball court, two carrom boards etc. The college organises college week programme every year for increasing the cultural, sports-based activities among students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.morigaoncollege.edu.in/ict-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.95524

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Gurucharan Medhi Library, Morigaon College has a total collection of 38200 nos. of books, 26 nos. of Journals/ magazines subscribed, E-Journals, E-Books, manuscripts etc. The automation process in the library started in the year 2009. Initially, SOUL 1.0 (Software for University Libraries) Integrated Library Management Software which was developed and supported by UGC INFLIBNET was used. Later in the year 2016, it was upgraded to SOUL 2.0 for automation. All the routine works like issue, return, library database, and accessioning were done in the software.

In the year 2016, another important step for Library Automation was taken by implementing the RFID (Radio Frequency

Identification and Detection) system in the library. The project costs about Rupees 26 Lacs which includes Self Issue Return Kiosk, DropBox, Circulation Station, Tagging station, Tagging of Books, Security Gate etc. By this method, users can issue or return their required books themselves in the self-service kiosk. From 2016 to date the system is running smoothly in the Library which is fully automated. The Library issues smart library cards to the students which are prepared and printed in the library by the library staff. So it reduces the cost of making smart library cards.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.morigaoncollege.edu.in/g-c-medhi-libarary/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.2

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2.86

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facility of Morigaon College provides various softwares and OS followed by the different departments such as the BCA, Physics, Mathematics, Geography, Zoology, Commerce etc.The college library has its Soul software version 2.0, the last update for the software was on 4th July 2016. The library also makes use of software like D-Stace for digital library and 'rslims' for RFID. A fully functional Computer Lab consisting of 19 computers having windows 10 operating system. The college has85 computers.In the session 2020-2021 the computers were updated with software's such as: SciLab (version 6.1.1), Mathematica (version 10),Python (version 3.1), GIS (version 9.3), Tally (version 9.0), Dev C++ (version 3.0), MS Office 2007, etc.The campus previously had WIFI facility of bandwidth 2Mbps which was updated to bandwidth of 6Mbpson 01-03-2022. The college is also equipped with two digital display notice boards.The college has online attendance facility for the students and biometric for teachers and employees. The college has an online portal for its admission procedure along with online feedback portal for the students as well as the faculty members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.31530

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the college, there are established systems and procedures for maintenance and utilization of physical, academic and support facilities such as laboratory, library, sports complex, computers, etc. In terms of Maintenance of Library Facilities, the books and journals are maintained against disfiguring. Book binding is carried out on regular basis for the damaged books to avoid further damage. The college has provided a provision for budget for the purchasing of new books and journals.

The classrooms and seminar halls of the college are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and seminar halls is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratories are regularly maintained by the Laboratory attendant. Equipments are maintained properly, calibrated serviceperiodically. The college also has housekeeping staff for regular cleanliness of corridors, washrooms, classrooms and laboratories. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners. Water coolers of the colleges are maintained and cleaned on regular basis. There is a sports committee in the college to ensure the availability of sports equipment and monitors the usage of ground, courts and indoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1294

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2440_MGCOLL_WORKSHOP_Report%20on%20Webinar%20Organised%20by%20IQAC-21-06-2021.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

19

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

19

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

83

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

26

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution facilitates student's active representation and engament in administrative, co-curriculum, and extra-curricular activies.The President of Morigaon College Students' Union

represents in the meetings of IQAC as amember and takes active part in the yearly planning of IQAC. The General Secratery of the Student Union is a member of Grievance Redressal Cell and Extension Activity Cell. Apart from them, general student members also represent in various committes andcells such as Games & Sports, Canteen and Hostel Management Committee, Anti-ragging committee, LIbrary Committee. The NSS and NCC Cadres take active part in the celebration of Republic Day and Independance Day not only in the college, but also the same organised by District Administration. Students have strong representations in all cultural and sports activities. They help in the organization and management of events. Major events include College Week (Sports and Cultural Activity), Saraswati puja, Sankaradeva Tithi observation etc. Students provide strong support in the administration and management of hostel affairs. Each hostel has students in its Mess Committee. They are involved in all major decision making aspects related to students. However, in the session due to the COVID-19 pandemic, the regular activites are to some extent hampered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Morigaon College Alumni Association (MCAA)is registered under societies Registration Act XXI of 1860. It is total 560 no of enrolled alumni Reg. no. MRG/245/F/174 of 2015-16 Morigaon College Alumni Association runs its Alumni relations in three different areas: organizational, Volunteer programs, Networking support. Within the campus of the college, there is a Alumni relation office. Alumni Association elects an executive committee for two years. With various volunteer programs MCAA try to serve the college and society at large, MCAA's Alumni relation promote interaction between alumni and campus (i.e. faculty, staff students). To keep alumni informed regarding campus activities, MCAA organizes different programmes inviting competent personalities to campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The 'Vision' of the college envisages:

To promote knowledge through quality education, with a view of developing the human resource of the region for contributing to the process of nation-building.

The College thrives through the ocean of hurdles to achieve its

'Mission' which directs:

- To augment the new generation for contributing to the future knowledge-economy.
- To empower the socially, economically and educationally marginalized sections of the society.
- To uplift the rural masses through effective education.

The college functions in compliance with the directions given by UGC, MHRD, Assam Govt. and Gauhati University, to which it is affiliated. Inspired by its vision the college charts out its Perspective Plan for five years. The college is located in one of the most backward districts of the country. Accepting this challenge, the college has produced thousandsgraduates.

It ensures decentralised and participatory governance and lays emphasis on collaborative administration by incorporating all its stakeholders. The descriptions given below highlight the same:

Sl. No.

Description

Links

1.

Governing Body

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_GB.pdf

2.

IQAC

https://www.morigaoncollege.edu.in/minutes/

3.

Academic Committee

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_Academic_Committee.pdf

4.

Perspective Plan

https://www.morigaoncollege.edu.in/perspective-plan/

5.

Committees and Cells

https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_Cells_committees_2020-21.pdf

7.

Subsidiary Bodies

https://www.morigaoncollege.edu.in/organizations-in-the-campus/

File Description	Documents
Paste link for additional information	https://www.morigaoncollege.edu.in/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal being the head of the institution embraces reforms in the management methods from time to time to make the system of the institution more efficient and progressive. In this regard, the Principal integrates the staff members for deploying decentralization and participative management. The library committee has been formed to look after the library-related activities.

Mention may be made of the library and its activities of the college during the academic year of 2020-21 as a case study here.

The Librarian has been given the autonomy to design the following sets of work during the session:

- **Organised a National Webinar on 20th July, 2020 on "Users' Awareness Programme on National Digital Library of India".**
- **Installation of Digital Library (Institutional Repository) for:**
    - **Preservation and conservation of rare documents**

- ○ Digitalisation of college publications
- ○ Remote access to the documents from different locations
- ○ Accessibility of multiple users of the Institutional Repository at a time
- ○ Easy search engine to for users to find data from the Repository.
- Addition of resources in Library with assets: books, journals, magazines, newspapers, e-resources, etc.
- Conduction of Library Orientation Programme.
- Librarian's Day Celebration on 12th August, 2020.

The documents, reports and links of each activity have been attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Morigaon College has conducted an Academic audit, as part of the institution's Best Practices. The college has therein devised a strategy to ensure quality education by organizing an Academic Audit every year. The objectives of which are:

- To assess the academic performance of individual faculty in a department.
- To assess the academic performance of the Departments as a whole
- To identify the strengths and limitations.
- To make the individual faculty and department accountable.

The perspective plan has been prepared after detailed consultation with various groups and reflects the expectations and roadmap for scaling new heights of excellence and promoting productive endeavour among the students and faculty (link attached :). The auditors assess the quality and academic performance of each individual department. The following areas are addressed and stressed upon:

- Curricular aspects

- **Teaching-Learning Aspects**
- **Research, Innovation and Extension**
- **Infrastructure**
- **Students support and Progression**
- **Professional Development Activities**
- **SWOC analysis**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALL_PDF_Academic_Audit_Report_Morigaon_Final.pdf
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Morigaon College is affiliated to Gauhati University under the Government of Assam.

- **Governing Body of the college is responsible for maintaining all the administrative activities.**
- **Academic Committee leads all the academic activities of the college.**
- **The administration ensures smooth functioning in all areas like admission, examination, evaluation, finance and account.**
- **The Principal, as the head of the institution, provides active support in all academic and administrative matters.**
- **IQAC maintains and coordinates all the academic and non-academic activities practiced by the institution.**
- **The heads of each department perform the prompt and active role with all responsibilities associated with the vision and mission of the college.**
- **The office functions under the various heads of the non-teaching staff responsible for managing the smooth functioning of all the administrative functions.**
- **College fosters frequently to the need of forming admission committees, canteen management, management of finances, construction works, library management, etc.**
- **Various services are made available by the college to cater**

> to the needs of the students as well as the staff. Research
> activities, KKHOU,and College web are available for all to
> have access.
>
> - The Subsidiary Bodies and Cells actively work in different
>   aspects which cater to the needs of the students beyond
>   classroom teaching.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.morigaoncollege.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The institution always takes up the responsibility of welfare of
teaching and non-teaching staff. Being a provincialized
institution, it is not possible for the college to take welfare
schemes of its own. However, as per govt. rule, loan facilities,
Group Insurance Schemes (GIS), festive advance, reimbursement of
medical expenses are extended to teachers. Travel and research
grants from UGC, etc., are provided to the teachers.**

Apart from these facilities, college has developed some innovative welfare schemes of its own within the periphery of its limitations imposed by the government. Those are:

- Medical facilities: First Aid Box, Ambulance, Health Camp etc.
- Maternity benefits
- GIS
- Child care
- All non-doctoral staff members are encouraged to get enrolled for part-time PhD programme.
- On-duty leave for teachers attending workshops, seminars or other institution-related works (Link attached).
- Subsidized on-campus medical facilities
- Annual celebration of Bihu and Teachers' day
- Gymnasium
- Indoor Stadium
- Canteen
- Vehicle Parking
- CCTV for Safety Purposes.
- Uniform for a section of Non-teaching staff.

The following facilities are also provided to the employees for efficient functioning-

- Special Leave to the employees in case of the demise of their immediate kin, without compromising student's interest.
- Power back-up
- Identity Cards
- Sports facilities

File Description	Documents
Paste link for additional information	https://morigaoncollegelive.co.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective Performance Appraisal System for teaching and non-teaching staff. This includes:

1) The College has a systematic process to assess the performances of the teaching and non-teaching staff through a well-designed Performa collected every academic year.

2) A Screening and Evaluation Committee is set up every year to analyse the academic performance of the teaching staff.

3) The Promotion Committee effectively supervises the performances of the teaching and non-teaching staff and takes measures for their timely promotions.

4) The Students, Teachers and Alumni submit their respective feedbacks which are later analysed for the betterment of the performances of each individual stakeholder.

5)The institution had conducted an Academic Audit by appointing external auditor on 20-02-2021 organised by the IQAC for upgrading teaching -learning and documentation of each department (Link attached).

File Description	Documents
Paste link for additional information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/MGCOLL_ALLPDF_Academic_Audit_Report_Morigaon_Final.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits:

Internal Financial Audit is a regular activity in the college. The Senior Assistant is authorised by the Governing Body to maintain and provide all the details of the day-to-day financial earnings and expenditure to the Governing Body.The Governing Body then appoints a certified CA who looks into all the financial details of one financial year. The Principal also verifies the same. Since the Principal of the college is the DDO, he places it upon the Governing Body and the preliminary objections are henceforth resolved. The audit has been up-to-date till the current (2020-21) financial year.

External Financial Audits:

The College has an external financial auditing system.Government Auditors are appointed by the Government of Assam, who maintains and records, financial details of the institution and therein serves a government audited report of the institution regularly.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The various strategies employed by the college are:

- **The institution seeks to mobilize government and non-government grants for the development of institutional infrastructure and knowledge resources by submitting proposals to the relevant authorities such as the UGC, RUSA , GOA.**
- **A Purchase Committee is formedto ensure the optimal utilization of the funds collected from various sources for the infrastructural/other developmental activities of the college.**
- **The institution maintains the Department of Commerce and Computer Applications through self-financing mode.**
- **The Krishna Kanta Handique State Open University(KKHSOU) has its center at Morigaon College . The institution garners and channelizes its funds and resources at the optimal level for its holistic development.**
- **The institution is well-equipped with scholarship grants from the government.The monetary amount of the same has been mentioned below:**

Sl No

Funds/ Grants

Amount Received /(in Rupees)

Expenditure incurred(in Rupees)

1.

KKHSOU

3133439 2 Govt. Scholarships 1912035

Also, the College has devised a strategy of sustainability by introducing horticulture gardens, livestock farming, landscaping, etc., which are also sold away, yielding returns. The large campus area of the college is an important facet to initiate such eco-friendly, productive endeavor and also helps in amassing some economic benefits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has undertaken numerous strategies to institutionalize quality assurance of the institution(Link attached)

The following are the two case studies depicting the same :

Firstly, during the time of pandemic, the IQAC devised a strategy to incorporate the various departments of the college into a series of webinars the themes and the scopes of each webinar being looked after by each individual department. The huge participation of the students, teachers and scholars in all the webinars conducted under the banner of IQAC was very effective. The webinars organized under the banner of IQAC are mentioned below:

Sl No

Theme of Webinar

Date

Organizing Department

1.

International Webinar on Pandemic and Novel Challenges:
Regionalism

14-07-2020

IQAC, Morigaon College

2.

International Webinar cum Panel Discussion on New Education
Policy 2020: Retrospect and Prospect including Challenges Ahead

18-08-2020

IQAC, Morigaon College in association with Sipa-the Root
Foundation

3.

National Webinar on Contention and Harmony with social media
amidst the global pandemic

15-06-2021

IQAC, Morigaon College

4.

Aim in Life and Personality Development

21-06-2021

IQAC, Morigaon College

Secondly, the IQAC is also involved itself into a number of other
activities and tasks for the overall development of the
institution and also undertook social welfare measures within its
reach through Village Adoption Programme. The IQAC encouraged to
incorporate teachers, non-teaching employees, students to involve
in more welfaring activities and services to the adopted
village.These are some of the activities undertaken by the
institution:

Sl No

Events

Date

Organizer

1.

Observation of NCC Day (Blood Donation Camp)

28-11-2020

The Unit in Collaboration with Student Union of Morigaon College.

2.

Observation of World AIDS Day

01-12-2020

Health Department of Morigaon District, Govt. of Assam

3.

Inauguration of Horticulture Garden by Mr. Pijush Hazarika, Honorable Minister of State for Health, Family welfare and town development. Govt. of Assam

02-01-2021

Morigaon College

4.

Celebration of Republic day Parade at Tarun Field with District Administration

26-01-2021

Morigaon College

5.

Plantation Drive

16-03-2021

Department of Commerce, Morigaon College

6.

Induction Programme at village adoption Village Name: Oujaribori (Manipur)

20-04-2021

IQAC, Morigaon College

7.

Mask & Sanitizer Distribution Program at Maya Bazar area of Morigaon Town

13-05-2021

Morigaon College Students' Union

8.

COVID-19 Vaccination camp at 'Adopted Village' of Morigaon College Oujaribori, Manipur

23-06-2021

IQAC, Morigaon College in collaboration with Morigaon District administration

File Description	Documents
Paste link for additional information	https://www.morigaoncollege.edu.in/iqac-activity-report-new/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Being the central body within the college, the IQAC monitors and reviews the teaching-learning process of the institution regularly. The two examples of this are:

At the foremost, there are three main academic review meetings organised in a session. First, at the beginning of the session,

second, before sessional examination and third at the end of each session. The agenda of the first meeting are as follows:

- Follow up of academic calendar prepared by Gauhati University
- Preparation of an elaborate time-tablewith subject wise distribution of classes for each department.
- Preparation of a lesson plan for each semester with unit-wise distribution of classes in each department.
- Maintenance of daily attendance record by the teachers and also maintenance of topics discussed.
- Student's learning outcome through various measures: Class tests, sessional exams, verbal interaction sessions, presentations and others.
- End semester preparations of the students- doubt clearance, extra classes for specific topic, student's grievance redressal, etc.
- Review of teaching-learning process through student's feedback report.
- Effective implementation of Internal Examination and Evaluation System.
- Tabulated Result Analysis

The IQAC looks into the syllabus progression report in the subsequent meetings and also looks after proper implementation of the above-mentioned agenda.

Secondly, though the college is quite active in overcoming the challenges that it often faces through various lacunas and gaps.The IQAC tries to overcome them through devising various strategies such as:

- Appointment of contractual teachers and guest faculties to fill the shortages and maintain equilibrium of the student-teacher ratio in respective departments for both UG and PG Courses.(list of appointees attached)
- The appointment of such contractual teachers is need-based and they are therefore recruited on short-term or long-term basis following standard UGC norms.The marginal outcome from such appointments of contractual teachers has been positive by far.
- Induction of ICT in the teaching-learning process has been on an increase and the use of smart-boards, Power Point Presentation and projectors have also been substantially raised.
- Organisation of motivational lectures. (photos attached)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a well-planned curricular prepared by the parent university that incorporates knowledge of gender equity and sensitization, particularly in the subjects of humanities and social sciences. The college nurtures an environment congenial to the holistic development of woman self as individual and peaceful co-existence of man and woman. It sensitizes the students and employees in regard to gender equity in both inside and outside of the campus. The institution promotes and ensures gender equity in admissions, recruitment, administrative functionality and academic activities. The Morigaon Mahavidyalaya Mahila Manchha

(MMMM) is working towards woman empowerment and arranges various programmes for orientation of gender issues prevailing in society. In different activities of the college, girls have been encouraged to participate in different events of games and sports and cultural events to show their talents. The college ensures an environment of safety and security inside the campus. There are 26 CCTV camera surveillances in the campus. The hostels are appropriately walled and safe from outsiders. The college as well as hostels are ragging free. There are neat and appropriate common rooms and washrooms with provisions of newspapers and light sport facilities. Vending machines are installed in girlshostels and common rooms.

File Description	Documents
Annual gender sensitization action plan	https://www.morigaoncollege.edu.in/annual-gender-sensitization-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.morigaoncollege.edu.in/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has well-planned management for the degradable and non-degradable wastes in the campus. For effective results, wastes are segregated into three categories:

Solid Waste:

The waste of paper, plastics, glass, metals, foods, etc. are segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The sweepers collect, clean, segregate and compile wastes in the dustbins (Green and Blue). The floor dustbins are emptied in movable containers provided for each block and is taken to the dumping yard provided by the College, which are again carried by the Municipality Department to dispose it in a specified dumping ground.

Liquid Waste:

Liquid wastes generated by the College are of two types:

1. Sewage waste-- it is treated through Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) and the water is used for horticulture and flushing in toilets.

2. Laboratory, and cafeteria effluent waste. The Hazardous Lab & other Waste Disposal, is let out as effluent into a proper drainage facility and to avoid stagnation.

E-Waste Management:

The e-wastes in good condition are recycled properly. The other e-wastes are being disposed off centrally through government-authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has maintained an inclusive environment. Our college is like a beautiful garden that contains various colours and species of flowers. From teaching to non-teaching employees, from undergraduate to post-graduate students, people are from diverse backgrounds of religion, culture, caste and creed, assemble in

the college to be involved in the noble duty in cultivating knowledge. Our college organizes a number of programmes and events throughout the year which encourages all the stakeholders for creating an environment conducive to inclusive environ for holistic development. On 27 Feb 2021 the Convention of Alumni Association was organized where hundreds of alumni assemble and take part. Alumni from diverse backgrounds come and share their opinions and views and offer suggestions for the development of the institute. On 16 March, 2021 a plantation drive outside the campus was organized. The drive was led by the commerce department where students take part showing villagers the green practice and environmental concerns. The Saraswati Puja and Rabha Diwas were observed in the college in the month of January 2021. The National Unity Day, observed to mark the birth anniversary of Sardar Vallabhbhai Patel is celebrated on 31st of January 2021, inculcated patriotic zeal among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strictly adheres to values and principles enshrined in the constitution of India. Throughout the last year various programmes and activities are arranged and organized to uphold and promote such constitutional values of freedom, equality, unity and integrity, love for national insignia, patriotism, fraternity, human dignity, respect for cultural diversity, concerns for environment and wild life. The college starts its academic activity with the playing of National anthem in the campus each day. On 15th of January, 2021 the National Voters' Day is celebrated in the college to highlight on the importance of voting by each voter for a health democracy. On 26th January the Republic Day is celebrated in the campus. The flag is hoisted by the principal of the college and he has given a speech on the importance of the celebration and its value for every Indian. On 18th of July, a Mask and Sanitizer Distribution Drive has been organized at Mayabazar area of Morigaon Town to provide safety to common people from Covid 19 disease. On 23rd June 2021, a vaccination camp is organized at Oujari, one of the

adopted villages of the college with the help of district administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_COVID%20Vaccination%20drive%20(Oujaribori)....pdf
Any other relevant information	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/MGCOLL_2521_ReportonMasksanitization15032021.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes international and national commemorative days, which inculcated certain ideals upon the

student's community. The college celebrates Independence Day on 15th August by remembering the sacrifice and heroism of our great freedom fighters. The students as well as teachers are deeply influenced by the ideals of patriotism and heroism as exhibited by the great souls of our country. On 5th of September, the Teachers' Day is celebrated in the institution with great pomp and gaiety with a day long programme to commemorate the birth anniversary of Dr. Sarbapalli Radhakrishnan, great freedom fighter, renown philosopher and first Vice-President and second President of India. On 12th of January, the college organizes National youth day. It is the birth anniversary of Swami Vivekananda, one of the world-famous philosophers and visionary of India. It was celebrated to commemorate Swami Vivekananda and his ideals and thoughts who had tremendous faith in the youth. Besides these, the institute celebrates World Philosophy Day, Anthropology Day, NCC Day, International Women's Day, Pi Day, National Science Day, National Librarian's Day and No Tobacco Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE- 1

Title of the Practice: Teaching Through Digital Platform

Objectives of the Practice:

The main objectives of the practice are to provide quality higher education to the students, to meet the challenges posed by the emergence of Covid 19 pandemic and to empower the students as well as teachers with new technology for garnering fruits for education and knowledge. During this time of health crisis, teaching through digital platform has been appropriate and

effective mode of teaching learning process.

The Context:

In the time of Covid 19 pandemic situation, teaching through digital platform has been the most potent and fruitful academic practice left before us. The traditional face-t-face class room teaching has been paralyzed and disrupted. The academic institutions have been closed or strictly regulated by SOPs for maintaining social distance, wearing masks and other Covid protocols. Through digital medium, the students could be reached and teaching -learning process could be run from home. This mode of teaching during this crisis ensures safety and security of all the stakeholders of teaching-learning process. It strengthens the teaching-learning process and consolidated the education system to face the challenges posed by the pandemic. It enables the education system to continue despite the emergence of health crisis in the form of Covid 19.

The Practice:

The teaching through digital platform is a technology-based mode of teaching. Through technology generated platform, teaching-learning process is carried out in an effective way. There are a lot of software apps generated digital platforms like Zoom, GoogleMeet, Cisco Webex, Whatsapp etc installed in Computer and Smartphones are used in this mode of teaching. The software enables PC and Smartphones for enactment of the process. In this digital mode of teaching-learning, each student gets opportunity for expressing opinions, asking questions on the subjects, clarify doubts and confusions. Through this mode teachers deliver lectures, offer analysis through PPTs, photos, visuals, animations, and sharing various slides of data or information for making the presentations effective and fruitful. In addition, interaction among students and with teachers is also organized. It ensures clarity and confidence among students.

Evidence of Success:

Though there were initially obstacles in this process of teaching through digital platform, it has proved to be a benchmark academic practice. The students as well as teachers have shown satisfaction in the practice. The practice becomes more effective and meaningful during lockdown due to Covid 19 pandemic. In such health crisis, this mode of teaching is not only an alternative left out, but the most feasible academic practice.

Problem Encountered and Resources Required:

The major problem in digital mode of teaching-learning is the weak internet connectivity. Though all the network companies in India are claiming that they have already installed 4G network connectivity, yet the actual performance of the network companies are very irregular and fluctuating. Due to its inconsistent nature of communication, the digital mode of teaching-learning is sometimes limited in its effect. As online mode of teaching-learning is the safe alternative during this Covid 19 pandemic, so the college authority took initiatives in this regard so that internet connectivity should be strong for effective and fruitful teaching-learning process. Petition placed before the competent authority to ensure strong and resilient network. Another problem is that initially the teachers as well as students were not familiar with the technical know-how for digital mode of teaching. But slowly the teachers coped up with such problems and adapt themselves in this new mode of teaching-learning process.

BEST PRACTICE- 2

Title of the Practice: Interdisciplinary Teaching

Objectives of the Practice:

The interdisciplinary teaching offers a wide range of scope, a powerful learning experience and emphasizes integrative learning, critical thinking and creative problem solving. Through interdisciplinary teaching, students discover the value of integrating the study of various disciplines suitable to their long-standing interests. It transforms students into interdisciplinary thinkers, going beyond their specific subjects, who analytically and creatively embraces new ideas.

The Context:

The modern higher education system is open ended and interdisciplinary in nature and approach. Using learning from different subjects and disciplines to explore a theme or an issue enriches the learning process. In this practice, the scope of students' knowledge is not only, enriched but also widened with new dimensions and approaches towards a subject or an issue. Again, interdisciplinary teaching provides knowledge orientation to face competitive and qualifying examinations for securing jobs or pursuing a career. It generates fresh interest among the students by breaking the monotony of subject specific teaching-

learning processes.

The Practice:

The interdisciplinary teaching is a mode of teaching where an additional routine is prepared, teachers from other departments or subjects are allotted for teaching. It is an additional mode of teaching with intention of widening students' range of knowledge, consolidating critical insights, providing solid foundation for advance critical thinking, enabling them strong perceptions and understanding.

Morigaon College has 18 departments offering diverse areas of subjects across three streams of arts, science and commerce. For this practice of teaching, first of all, class management and teachers allotment are necessary. Accordingly, the IQAC makes arrangement and allotment of teachers and intimate to the departments. The interdisciplinary teaching is a lively method of teaching, the students find themselves quite engaged, forgets the monotony of daily regular classes.

Evidence of Success:

The students show remarkable critical understanding and perception exhibited in the interaction in their discipline specific class. As the interdisciplinary teaching breaks the monotony of daily discipline specific class, it gives students freshness and new impetus for study. It widens the students' range of perception expanding student's understanding. The students are found to be more active in taking their courses afresh and with renewed energy to understand the syllabi.

Problem Encountered and Resources Required:

Initially, there was problems arising from schedule and time management. As there is fixed departmental routines, so new slots are to be allotted for the interdisciplinary classes. Again, the teachers initially a little bit hesitant to do the interdisciplinary classes. However, later it becomes a remarkable academic practice which not only gives the students a novel experience, but also the teachers can learn a lot from this practice, by interacting the students on different aspects of subjects.

File Description	Documents
Best practices in the Institutional website	https://www.morigaoncollege.edu.in/best-practice/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the trust areas of our college is to educate the young minds in a calm and serene environment for attaining the fullest development of the personality in them. The college has been providing education to the youths in a healthy, peaceful and tranquil environment. The campus is located in the green lap of nature, a clean and fresh surrounding. It is a plastic-free and tobacco-free zone.In addition to the course specific in a program, the students are given utmost care for developing moral being and spiritual self in them. Ideals of social responsibility and accountability have been inculcated upon the students who have become real assets of a healthy society. Our institution is remarkable for absence of gender bias and for inclusive environment, an environment that shuns all sorts of discriminations- caste, creed, colour, sex and community.As the students have been receiving education under such environment of peace and happiness, of fellow feeling and fraternity, they have becomereal social assets, socially accountable and spiritually developed beings. Till today there is no complaint registered in the anti-sexual harassment cell, grievances redressal cell (except cases related to examination and results) and anti-ragging cell of the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **To conduct Energy, Environment and Green Audit by reputed Agency, gender sanitization extension activities and out reached programmes.**
- **To organize FDP, Seminar/Workshop on IPR, NEP-2022, NAAC**

related affairs etc. and to encourage every department to increase organizing number of seminar, workshop, webinars, Certificate/Add on Programmes etc.

- To organize more training and personality development programmes, life skills for teaching and non teaching staff.
- To open up new programmes such as B.Voc on MLT, PG in Assamese, Political Science
- To introduce feedback system from parents and guardians.
- To increase ICT enabled digital classroom, text and reference book strength in central library, sports facilities, organize games and sports in various levels and workshop on sports etc..
- To expedite Mentor-Mentees relation.
- To provide incentives to the teachers to publishing articles and research papers in UGC CARE listed and SCOUPS induced journals.
- To consolidate collaboration with Educational Institutions and Industries.
- To introduce institutional scholarship for brilliant and meritorious students.
- To organize workshop and coaching classes for various competitive examinations
- Planned to participate in SWAYM, MODC etc.
- To install more Solar Power Plant.
- To observe Cultural Programmes and Festivals.