



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Morigaon College</b>
• Name of the Head of the institution	<b>Dr. Lila Kanta Barthakur</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>03678240268</b>	
• Mobile No:	<b>8638715372</b>	
• Registered e-mail	<b>morigaoncollege@hotmail.com</b>	
• Alternate e-mail	<b>principal.mc2022@gmail.com</b>	
• Address	<b>Jyotinagar, Ward No. 8</b>	
• City/Town	<b>Morigaon</b>	
• State/UT	<b>Assam</b>	
• Pin Code	<b>782105</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	
• Financial Status	<b>Grants-in aid</b>	

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Ajit Konwar
• Phone No.	03678240268
• Alternate phone No.	9854152640
• Mobile	6002132515
• IQAC e-mail address	iqacmorigaoncollege64@gmail.com
• Alternate e-mail address	morigaoncollege@hotmail.com
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://morigaoncollege.ac.in/wp-content/uploads/2025/02/AQAR-2021-2022.pdf">https://morigaoncollege.ac.in/wp-content/uploads/2025/02/AQAR-2021-2022.pdf</a>
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">yes</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73	2004	16/09/2004	15/09/2011
Cycle 2	B	2.35	2011	08/06/2011	07/06/2016
Cycle 3	B	2.47	2019	04/03/2019	03/03/2024
Cycle 4	A	3.25	2024	30/10/2024	29/10/2029

**6. Date of Establishment of IQAC**

12/01/2008

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Morigaon College	Fee Reimbursement	Govt. of Assam	2023-24	7880150
Morigaon College	DBT Star College Scheme	Govt. of India	2023-24	5055515

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>			

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
IIQA and SSR Submission for the 4th Cycle of Assessment and Accreditation
Orientation Programmes for NEP 2020 implementation
22 nos. of Add-on Certificate Courses introduced
Framing Perspective & Strategic Plan (2023-28) & Institutional Development Plan (2024-29)
Conducted Academic and Administrative Audit

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Framing Annual Action Plan	Forty percentage of the plan was accomplished
Formation of a Publication Cell	Morigaon College Publication Cell is constituted
SSR Preparation for 4th Cycle of Assessment	SSR prepared and submitted
Task force formation for implementation of FYUGP under NEP 2020	The Task force organized Workshop & Induction Programs
Organizing Awareness Program, Workshop and Induction Program for FYUGP	Workshop & Induction Programs organized centrally & departmentally
Increasing ICT Facilities	ICT Facilities & Smart Classroom increased
Increasing Community Extension Activities and Outreach programs	Community Extension & Outreach Programs by NSS & NCC increased
Participation in AISHE	Submitted on 14/03/2024
Participation in NIRF	Registered but data could not be submitted

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Morigaon College Governing Body	27/11/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-24	22/01/2025

**15. Multidisciplinary / interdisciplinary**

a. In line with NEP 2020, the institution is planning to provide a multidisciplinary, equitable, affordable and inclusive quality education through a holistic approach with a vision to Indianize education system in spirit and knowledge. Likewise, the institution aims to create the optimal learning environment for students, through blended mode by motivated faculties, effective governance and leadership b. The institution has introduced interdisciplinary certificate courses. For example- students of Arts and Humanities have taken certificate course offered by Mathematics department and by department of computer application (i.e. certificate course in basic mathematics). Similarly the students from Science stream are allowed to take certificate courses from Arts and Humanities. c. The institution is offering credit based courses and projects in the areas of environmental education and value-based towards the attainment of a holistic and multidisciplinary education. Under the FYUGP, a student has to study three common courses (namely, VAC, SEC and MDC), apart from the core courses. Prior to the implementation of NEP the institution has been offering flexible credit and choice based courses, certificate courses and workshops and seminars on soft skills and life skills, project works in the areas of environmental, value based education under CBCS system. d. The institution is offering flexible multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education, as per the guidelines of FYUGP of Gauhati University. Already the institution has registered in the government recognized portal SAMARTH and Academic Bank of Credit (ABC). e. To find solutions to societal issues and challenges like, sustainable development, poverty alleviation, climate change, community participation in governmental programmes, drug abuse, superstitions, etc. the institution has already set up an incubation and innovation cell, and has provided incentive for research work to promote multidisciplinary research endeavors. The institution is planning to provide more financial incentive to students/ teachers for conducting such kind of research. f. (i) Interdisciplinary teaching (ii) Multidisciplinary certificate courses (iii) Interdepartmental student workshop and seminar

**16. Academic bank of credits (ABC):**

a. The institution has registered itself in Samarth portal and has registered its students in ABC. The internal evaluations marks are uploaded in Samarth Portal. b. Yes, the institution has registered under ABC to permit its learners to avail the benefit of multiple entries and exits. The institution organized a workshop on NEP 2020 for the faculty members with special focus on ABC. The institution

has been regularly involved in doing the needful for implementation of ABC according to the guidelines of FYUGP under GU. c. For seamless collaboration and internalization, MOU was signed between Department of English, Morigaon College and Tribhuvan University, Nepal. d. Regarding development of curriculum and pedagogy, the faculty members are encouraged to prepare reading materials, text books, conduct field trips and experimental teaching through blended mode. The faculty members of the institution have also attended the workshop on Assessment under NEP 2020, organized by Gauhati University. The institution is a recognized examination zone of Gauhati University. e. The institution has been organizing workshops on implementation of NEP 2020 and ABC. Along with it, the faculty members have been regularly attending seminars/webinars/workshops/FDPs on implementation of ABC organized by different institutions.

### **17.Skill development:**

a. The institutions has been providing different skill based certificate courses like- Spoken English, Translation (Assamese & Hindi), Basic Curpentry, Research Methodology, Assamese Folk Song, Basic of Computer Application, Health and Nutrition, Computer Algebra, Online Banking, Entrepreneurship Development, Desktop Publishing Tools, Map Reading, Eco Tourism, Tea Cultivation and Management, etc. The institution is also offering vocational and skill development courses on food processing and computer application. b. The institution has requested the affiliating university to integrate the certificate and vocational courses under the mainstream education. The vocational courses offered by the institution are- food processing and computer application. c. Under the existing CBCS system, the institution has been providing value based education under different programmes and courses like- B.A. in Political Science, Philosophy, BCA, B.Voc. Apart from these the institution has been conducting regular workshops on soft skills and life skills on yoga, self-defence. The institution also observes and celebrates days of national and international importance like Constitutional day, Voters' Day, Human Rights Day, National Science Day, International Yoga Day, Earth Day, International Day of Non-Violence etc. d. i. The institution offers a number of add-on courses. It is compulsory for each student to complete two certificate courses provided by different departments before graduating. The institution has also been providing online vocational courses and skill development courses through Swayam. ii. The institution invites experts/trainers/specialists to provide vocational, life and soft skills like- self defence, yoga, disaster management, coaching for competitive exams to the students. The

college has appointed coach for different sports activities. iii. The institution has a learning centre of Krishna Kanta Handique State Open University, a local chapter in Swayam platform. iv. The institution is planning to register itself in NSDC portal for skill mapping and certification. v. The institution has already been providing skill based certificate courses and is planning to offer online/ODL courses through Swayam and KKHSOU e. Introduction of certificate courses

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

a. Regarding the integration of Indian Knowledge System, the institution provides UG courses on Modern Indian Languages-Assamese and Hindi. One workshop on IKS has been conducted. One centre for IKS has been opened in the campus. The centre has developed 4 numbers of courses. Workshops on yoga, culture and literature has been conducted regularly by the institution. Matribhasa Divash is observed in the college. b. The bilingual mode of teaching has already been existing in the institution and all the faculty members are well versed in English and vernacular languages. c. The institution has been offering degree courses in B.A. in Assamese and B.A. in Hindi in vernacular languages. Apart from it the institution has also been offering certificate course on Tiwa language by the English department. All the core papers in undergraduate programs are taught bilingually (English and Assamese). d. i. The institution has set up a language lab to preserve and promote endangered tribal languages. The institution has also introduced certificate course on Tiwa language. Moreover, the institution is planning to provide certificate courses in Bodo and Karbi languages. ii. The institution offers B.A. courses in History, Philosophy, Mathematics, Anthropology, Assamese, Hindi, Political Science, Physics, Sociology and Economics that incorporates Indian ancient vedic and traditional knowledge. iii. The Departments of Anthropology, History, Hindi, Assamese incorporates contents on sculptures, literature, cinema, music and theatre. Apart from these, the institution regularly conducts workshops on music, classical dance, folk dance, yoga, drama, culture literature etc. iv. The institution celebrates the important days of Indian culture and traditions. All the female faculties of the college wear traditional outfits maintaining and reflecting Indian culture and tradition. For promoting the culture of Yoga the institution organizes workshops and celebrates International Yoga Day every year. e. The institution makes provision for teaching learning in Indian languages- Assamese, Hindi. And for encouraging and promoting tribal and endangered languages the Department of English is offering

certificate course on Tiwa language, the Department of History offered certificate course on Sattriya Mask and Classical Assamese Song-Borgeet. International Yoga Day is observed annually.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

i. Quizzes, MCQs, Making of Wall Magazine, Class Test and Slow and Advanced Learners, Field Trips, Assignments, Project Works, Certificate courses on spoken English, Anuvad. ii. The institution keeps record of remedial classes, advanced and slow learners, mentor and mentees. Class tests, quizzes, Sessional and Final examinations are conducted to find out the program and course outcome of the students. Feedback of the teachers is taken from the students centrally as well as departmentally. Conducting Academic Audits. iii. Feedback, Monthly G. K test, Class test, Analysis of final Year results

#### **20.Distance education/online education:**

a. The institution has an ODL centre under KKHSOU, a local chapter in Swayam and is going to register itself with NSDC for vocational courses through ODL mode. It initiated to open an ODL centre under IGNOU. b. The institution has 32 ICT enabled classrooms and is planning to develop more digital classrooms in upcoming days. There are four conferences cum seminar halls equipped with modern facilities. Apart from these, the institution has four computer laboratories with 48 numbers of computers. The central library of the college is equipped with digital repository system and e-resources like e-books, e-journals, and is registered on N-LIST and NDLI. RFID (Radio Frequency Identification and Detection) system is installed in the library for issue return and security purpose. The library is fully automated using SOUL 2.0 software and automated attendance system. Every faculty member is encouraged to open Google classrooms to provide study materials, assignments etc. to the students and accordingly, all the faculty members has been equipped with Google classrooms. Each faculty members are required to learn and use at least two software and teaching learning tools. The institution is preparing to provide courses through MOOC platform. c. The ODL centre under KKHSOU offers courses in B.A. in Assamese, English, History, Education, Political Science, B.Com, Diploma in mass communication, library science, computer application, Masters in Assamese, English, Education, Political Science, Economics, Sociology and M.Com.

### **Extended Profile**

#### **1.Programme**



1.1	516
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	2338
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	347
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	654
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	90
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	93
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>62</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>17096242</b>
4.3 Total number of computers on campus for academic purposes	<b>134</b>

## **Part B**

### **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process by adopting the following measures:

1. **Develop an Academic Calendar:** Create a comprehensive academic calendar that outlines the schedule for lectures, examinations, and other academic activities.
2. **Teaching Plan:** Faculty members prepare their individual teaching plan for effective delivery of curriculum.
3. **Utilize Technological Tools:** Leverage technology-enabled infrastructure, such as Learning Management Systems (LMS), to facilitate interactive learning and resource sharing.
4. **Organize Orientation Programs:** Conduct orientation sessions for new students to familiarize them with the institution's academic processes and resources.
5. **Time Table:** The daily class time table is prepared for the optimum utilization of resources. It is uploaded in the college website, displayed in digital notice board, circulated and served to all the departments.
6. **Conduct Experiential Learning Activities:** Include project work, field trips, and internships to provide practical exposure and enhance learning experiences.

**7. Collect and Analyze Feedback:** Regularly obtain feedback from students, faculty, and other stakeholders to assess the effectiveness of the curriculum and make necessary improvements.

By adhering to these practices, the institutions ensures a structured and effective approach to curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Morigaon College is affiliated to Gauhati University and follows the Academic calendar as prepared by the university. Besides the academic calendar of Gauhati university the colleges also prepare the academic calendar in compliance with University's academic calendar.

- It includes commencement of classes, celebration of important days and continuous internal and external evaluation.
- Each department incorporates departmental activities which include field study, class seminars, project works, quizzes, excursions, industrial visits, add-on courses.
- The Departments organize student centric activities which include seminars, workshops, quizzes, group discussions, field trips to industries and institutions.

For Continuous Internal Evaluation (CIE), as per rule of the affiliating university, the internal evaluation includes 20% (under CBCS) and 40 % (under NEP 2020-FYUGP) of the total marks. These 20% and 40 % marks comprises of sessional examination, assignment, group discussion, fieldwork and co-curricular activities and class attendance. The college maintains online attendance monitoring system. Class tests, group discussions, assignments, seminars, model making and quizzes are conducted among the students as part of internal evaluation. Sessional examinations are conducted as per

guidelines of the affiliating university. Notices related to internal evaluation are uploaded in the college website and displayed in the departmental notice boards.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

856

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

856

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**IQAC holds a conference at the beginning of each academic calendar year to confirm cross cutting topics are covered thoroughly.**

- Under FYUGP (NEP 2020), an Environmental Studies paper is compulsory as a VAC paper for all disciplines.
- Gender-related issues are included in the syllabi for 1st-year in English, Geography, Zoology, &History; 2nd-year Assamese& Anthropology; and 3rd-year Political Science,

**Economics&Education.**

- Human Values are incorporated in the syllabus of 1st-year Commerce& Hindi; 2nd-year Assamese, Education, Philosophy& Anthropology; 3rd-year Political Science, Economics&English.
- Professional Ethics are included in the syllabus of 1st-year English; 2nd-year Philosophy, Commerce, Botany&Anthropology; 3rd-year Education & Economics
- The students along with local communities carries out awareness programs on issues- pollution, biodiversity, gender equality, and abuse of drugs.
- The institution observes important days such as AIDS Day, World Environment Day, World No Tobacco Day, International Women's Day, Human Rights Day,World Tourism Day, and the Indian Constitution Day, every year.
- Every year National/International Seminars, Workshops and Invited Lectures on Mental Health, Ethics, Physical Health, and Ecotourism are prepared. Student seminars, group discussions, essay writing, quizzes, photography, entrepreneurial activities, poster making, field visits are organized accordingly.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

534

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

980

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

347

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses students' learning levels through classroom interactions, unit tests, sessional examinations, seminar presentations, group discussions, and semester-end examinations. The



Internal Quality Assurance Cell (IQAC) provides a Standard Operating Procedure (SOP) to identify slow and advanced learners. This assessment is based on 50% weightage from class/unit test marks, 25% from prior academic performance in board/university exams, and 25% from subject teachers' observations during class interactions.

**Strategies for Advanced Learners:**Advanced learners benefit from Book Bank facilities, question banks, and entrance exam materials provided by departments and the Central Library. They are engaged in subject-related research projects, industrial training, and surveys. To foster leadership, they represent their classes and serve on institutional committees. Advanced learners receive challenging assignments, extra library work on new topics, and are encouraged to pursue higher studies. Participation in extension activities like community awareness on nutrition, hygiene, environmental conservation, and motivating school students towards higher education helps them build societal connections.

**Strategies for Slow Learners:**Slow learners receive special extra classes, mentoring through one-on-one interactions, and simplified study materials. Remedial classes and ICT-enabled learning tools are provided to enhance understanding. Book Bank facilities support their academic growth, while personalized counselling helps develop interest in subjects.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2338	90

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

#### Experiential Learning:

- Group discussions, case studies, and group projects on subject-related topics enhance collaborative learning and problem-solving skills.
- Participation in Joint Liability Groups (JLG) fosters financial literacy and entrepreneurial skills.
- E-content development, Google Classroom-based learning, and audio-video recordings encourage digital literacy and self-paced learning.
- Industrial visits, meetings with academic and industry experts and alumni interactions provide real-world exposure and networking opportunities.

#### Participative Learning:

- Students actively engage in seminars, workshops, webinars, inter-group debate competitions, vocabulary challenges, and creative activities such as photography, short films, poster-making, and exhibitions.
- Participative learning extends to activities within institutional cells and committees, fostering leadership, teamwork, and responsibility.
- Contributions to wall magazines and e-magazines with QR codes enhance research and writing skills.

**Problem-Solving Methodologies:** to enhance the problem-solving skills the institute adopt the methods like; case-based learning, research-driven assignments, quiz, MCQ, PPT presentations GK test book review etc. Students are encouraged to analyze and develop innovative solutions for complex issues, enhancing their analytical and decision-making abilities.

These student-centered teaching strategies ensure a holistic educational experience, promoting lifelong learning, adaptability, and employability. The institution continuously updates its pedagogical approaches based on feedback and technological advancements, ensuring an engaging and effective learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution effectively integrates ICT-enabled tools to enhance the teaching-learning process, ensuring an interactive and engaging educational environment.

#### Digital Learning & Content Creation:

- Faculty members prepare PowerPoint presentations (PPTs), educational videos, and conduct ICT-aided tutorial classes through Google Classroom and Smart Boards.
- Departments maintain their own YouTube channels to share lectures and academic content for wider accessibility.

#### Use of Specialized Software & E-Learning Platforms:

- Various e-learning resources and software, including Python, Chemdraw, ChemSketch, Mathematica, Zotero, Avogadro, ArcGIS, QGIS, and LaTeX, are utilized for subject-specific learning and research.
- Open Educational Resources (OER), MOOCs, NPTEL, and Edu-videos are incorporated to provide experiential and flexible learning opportunities.

#### Interactive & Experiential Learning:

- Faculty members use charts, models, and audio-visual aids to supplement traditional teaching methods.
- Language Lab facilities help students improve their communication skills with interactive learning tools.

By leveraging these ICT tools, the institution enhances the quality of education, making learning more engaging, effective, and accessible for students, thereby fostering a technologically advanced academic environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

90

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

787

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution ensures a fair, transparent, and robust internal assessment mechanism, aligning with the affiliating university's guidelines. The assessment structure comprises 20% internal and 80% external evaluation in each semester.

### Internal Assessment

Continuous Internal Evaluation (CIE) is conducted through sessional examinations, attendance records, class tests, assignments, seminars, group discussions, fieldwork, and co-curricular activities.

### Methods for Smooth Internal Assessment:

- Sessional Examinations are scheduled per the academic calendar by the Sessional Examination Committee. Exam notifications are displayed on departmental notice boards, and answer scripts

are preserved for record-keeping. Marks are transparently shared with students, along with feedback. A re-examination system is available for genuine cases of absenteeism.

- Attendance Monitoring is done digitally, ensuring accuracy and accountability.
- Other Assessments like class tests, seminars, projects, and assignments are scheduled by departments, and students are graded based on their performance.

#### External Assessment

- The university determines the external examination schedule, and information is shared with students via the college website, notice boards, and WhatsApp groups.
- An Examination Committee ensures smooth conduct by assigning invigilators, support staff, and seating arrangements.
- Answer scripts are dispatched to evaluation centers as per university guidelines.

This structured approach ensures a fair and transparent assessment system, fostering academic integrity and continuous improvement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our institution follows a well-defined, transparent, and time-bound grievance redressal mechanism to address examination-related concerns efficiently. The Grievances Redressal Committee(GRC) ensures that students' issues are resolved fairly and promptly.

#### Types of Grievances Addressed:

- Poor marks in sessional and semester-end examinations.
- Absence from sessional examinations due to valid reasons.
- Withholding of results due to administrative issues.
- Attendance-related concerns affecting eligibility.
- Typographical or erroneous entries in admit cards or grade sheets.

**Grievance Redressal Mechanism:**

- Students can submit written applications regarding their grievances directly to the Grievance Redressal Cell, the college authority, or drop them in the Grievance Redressal Point.
- The authority reviews minor grievances and resolves them immediately. For complex issues, the Grievance Redressal Committee holds discussions and takes necessary actions transparently.
- If a grievance is related to the affiliating university (such as result errors or withheld results), the Principal forwards the matter to the University Controller of Examinations with supporting documents for resolution.
- The entire process is conducted in a structured and time-bound manner, ensuring students receive fair and just outcomes.

This system guarantees an effective, responsive, and student-friendly approach to resolving academic concerns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students at the institute are well-informed about the Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs) of the programs offered. Detailed program outcomes for each course are readily accessible on the college website, providing comprehensive insights into course content, skills, and competencies that learners will acquire upon successful completion. The college offers 25 Undergraduate programs, 2 Postgraduate programs, and 1 Postgraduate Diploma program, all affiliated with Gauhati University.

Programs include Bachelor of Arts (Honours) in subjects like Assamese, English, and Political Science, Bachelor of Science (Honours) in Physics, Botany, and more, Bachelor of Commerce

(Honours and Regular), Computer Applications, B.Voc in Food Processing, as well as Master's degrees in Geography and Zoology, and a PG Diploma in Disaster Management.

Students are introduced to POs, COs, and PSOs during Induction Programs organized by the Internal Quality Assurance Cell (IQAC) and through Departmental Induction Programs. This multi-level approach ensures that students are aware of the expected learning outcomes, helping them make informed decisions regarding their academic and professional paths. By providing accessible information, the institution empowers students to align their education with their goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Program Outcomes (POs) and Course Outcomes (COs) through systematic direct and indirect methods.

**Attainment of POs:** The direct method involves analyzing final year results, student progression towards higher education, and job placements. The final semester CGPA, a cumulative measure of all semester SGPA, ensures accurate assessment of program outcomes. PO attainment is categorized based on final year results and progression rates:

- **Final Year Results:**

Poor (<50% pass), Average (50-65%), Good (66-85%), Excellent (86-95%), Outstanding (96-100%) with a target of 100% pass rate.

- **Progression & Placement:**

Poor (<10%), Average (10-30%), Good (30-40%), Excellent (40-60%), Outstanding (>60%), aiming for 100% progression to higher education and job placement.



The indirect method involves collecting feedback from outgoing students and guardians. A Feedback Analysis Committee evaluates this data and submits reports for necessary actions to improve outcomes.

Attainment of COs: COs are assessed by analysing marks obtained in each course. Bar diagrams visually represent individual student performance compared to peers. CGPA-based categories range from Fail (<4 CGPA), Pass (>4), Average (>5) Above average (>6), good (>7), very good (>8), Excellent (>9) to Outstanding (10 CGPA), guiding improvements in teaching and learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

536

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://morigaoncollege.online/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

161.11

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities conducted in 2023-24 are found to bear fruitful outcomes in strengthening institution-community linkage and sensitizing the students to social issues thereby helping them

evolve as sensitive, sensitized and socially responsible citizens. The college has adopted eight villages namely, Moyanguri, Bhoiraguri, Borigaon, MoidhaliPothar, Oujaribori, Gerakhoa, Solmari Mikirgaon and Tengaguri, as a noble step towards fulfilling societal obligations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

501

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a total area of 9.91 acres and a built-up area of 3.85 acres. There are 14 well-structured buildings with ramp facilities in the college with a total of 62 well-ventilated classrooms with black board, white board and audio-visual facilities. There are 32 ICT enabled classrooms and 4 air-conditioned conference-cum-seminar halls and 15 Air-Conditioned rooms. The Central Library is RFID enabled with Barcode Library attendance system and 1 digital display board. To encourage production of local handloom, 7 hand-loom and 7 sewing machines are being utilised in the college campus. A Duckery with 60 ducks, one fishery, a Horticulture Garden measuring 0.311 acres is available. For research and practical examination purpose, there are 17 laboratories including 1 Research Lab, 4 computer laboratories and 1 Language lab loaded with updated softwares. In the computer laboratory, there are 145 nos. of computers with latest configuration and 58 Softwares (free and paid). There is a power backup and 50 KVA ongrid Solar Energy System, 40 CCTVs, 3 digital display boards, Central Announcement system, 624 fans and 943 lights. The institution has facilities for disaster management equipments viz. 1 ambulance, ladder, rubber boat, rescue boat, safety and reflective jackets, 12 fire hose reels and 15 fire extinguishers with 3 sets of fire sand buckets.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for Sports and Cultural Activities:** The College has a Playground (120×113 sq.mtr.) with facilities for football, cricket, athletics, volley ball and basket-ball. Indoor stadium cum multi-purpose Hall with provisions of two badminton courts, 1 Volleyball court, 10-meter shooting range with 2 Rifles and 2 Pistols, Arm Wrestling table, two table tennis boards and Yoga training facilities.

**Sports equipments:** Cricket - 6 hand gloves, 8 bats, 15 balls; Shooting range - target papers and bullets; Badminton - 2 nets, shuttlecocks, rackets; Table tennis - balls, rackets; 6 Carroms; 20 Ludos; 20 Chess, 4 volleyballs, 6 footballs, Javelin, Discus. **Gymnasium equipments:** Dumbbell silhouette with 3 different size plates, 4 station multigym, Leg extension, Leg rack, Pack fly, Barbell Stand, Leg press, Biceps and Upright bike. **Facilities for cultural activities:** 1 open stage, Yoga & Meditation room, 1 acoustic auditorium (800 seat capacity) with 4 Sound Boxes, 6 speakers, one mixer board, microphones, one stage with motorized drop screen, halogen, spot lights, green room. 3 Guitars, 5 pairs of Tabla, 5 Harmoniums, 1 Violin, 1 Drum set, 1 Dhol, 1 pair of Taal. Costumes for Bhaona, Sattriya performances.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://morigaoncollege.ac.in/physical-facilities/">https://morigaoncollege.ac.in/physical-facilities/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

32

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70.58 Lakh

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Gurucharan Medhi Library (estd. 1964) is the central library of Morigaon College. The automation process in the library started in the year 2009. Initially SOUL 1.0 (Software for University Libraries) Integrated Library Management Software developed and supported by UGC INFLIBNET was used. Later in the year 2016, SOUL 2.0 was introduced for automation and RFID (Radio Frequency Identification and Detection) system was installed in the library. The facilities provided by the library are - Self Issue Return, Book Bank, Reprographic service, Reference service, Newspaper clipping service, current information service, Security gate etc. A computerized attendance system enables to keep track of users. A Digital Library or Institutional Repository is available which can



be accessed through <http://www.gcmehlibrary.in>. Users can access the cloud based digital library remotely. The users can use the online e-resources through N-LIST, NDLI and Online Educational Resources (OER). The Library has a total collection of 43608nos. of books, 24 nos. of printed Journals and magazines, 6000 E-Journals (under N-LIST), 199500 E-Books (under N-LIST), 10 nos. of manuscripts, 6 nos. of Newspapers. There is an E-resource cum Internet browsing centre in the library with 14computers with high speed Internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.34 Lakh**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

2.41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution updates all facilities every six months including IT depending upon the strength of students every year. IT facilities including Wi-Fi system has been updated with 03 Optical Fibre line of 100 MBPS with DLINK's router and networking switch of 1 GBPS considering its use in various areas of college administration, admission, registration, examination-related works, Office works, feedback system, correspondence with the Departmental Authority i.e. DHE and Education Secretary and Ministry and Affiliating University. The institute has automated all its manual work via ERP system (Links: <https://www.morigaoncollege.edu.in/>) which offers students the facilities like online admission, online examination and other academic facilities which includes student attendance, teaching plan, leave record, meetings, teacher's profile, office administration. College has 145 nos. computers, 27 nos. printers, 8 scanners and 4 Photostat machine.

Facilities related to IT- All departments have LCD projectors, scanners and printers. All the computers and printers are having software installed and Hardware is maintained every year. Wi-Fi facilities in the college are available with 10 mbps. 32 smart classrooms for quality teaching and learning. The maintenance of the computers, internet Wi-Fi networking, and installation of software and maintenance of Hardware are done by expert technician.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers****145**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****44.42 Lakh**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Departmental Laboratories are maintained by Committee authorised by College Authority and used by students, research scholars and teachers for their practical purpose, research work and for research articles. The Central library is managed by a committee headed by

Librarian, assisted by supporting staffs. Activity and management of the library is reviewed periodically by the committee members. Library is utilised by students, scholars and teachers alike. There is adequate availability of books, Journals, Magazines, e-books, e-journals, manuscripts, book-bank facilities and internet which help for higher knowledge. The College follows its established system and procedure for maintenance and utilisation of its resources. Sports facilities are managed by a Committee for Sports and Games, which is headed by a teacher and assisted by other teachers and supporting staffs. Sports complex is also used by people within the vicinity of the college after classes are over for their practice and physical fitness. Computers are used by students for their academic purpose. It is managed by Computer Information Technology Committee, which is headed by a teacher from Department of Computer Application.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1496

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

305

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

305

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**19**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education****184**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****07**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****23**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student's election process at Morigaon College is well-structured and organized, with clear roles and responsibilities for the student union. The adherence to the Lyngdoh Commission guidelines ensures transparency and fairness in the election process. The student union play a vital role in the overall development and representation of students. Organizing events like College Week, Freshers' Welcome Ceremony, and Saraswati Puja gives students opportunities to showcase their talents and foster a sense of community. They also facilitate participation of students in District level, National level and international level events. Moreover, the involvement of students in various committees and the Institution's Innovation Cell indicates that the union is not only engaged in social and cultural activities but also has a significant role in the academic and innovative progress of the institution. The publication of the college magazine is another excellent initiative, which offers a platform for students and faculty members to share their creative and academic contributions. In this way, the union serves as a bridge between students and administration. A student representative is also included in some committees appointed by the college every year such as IQAC, Extension, and Hostel and Canteen.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association named "Alumni Association, Morigaon College" registered under the Societies Registration Act XXI of 1860 with registration number No. RS/ MRG/ 245/ F/ 174 of 2015-2016. It has an active Savings Bank Account in HDFC Bank with Account no. 50100515875220 (IFSC Code: HDFC0008123).

The office bearers of the Alumni Association for the session 2023-24 are:

**President: Mr. Birinchi Sarma**

**Secretary: Mr. Lokendra Chetry**

Additionally, the alumni association also appoints executive members from the representatives of alumni from each department of the college. The association is very closely associated with college in all of its endeavours. The alumni association actively contributes financially as well other supporting services. During the year 2023-24, the alumni association has managed to raise an amount of

Rs. 1,95,900 in donation. The amount has been utilised towards the construction of a cultural heritage centre in the college campus and other support activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution are well reflected in its governance, strategic and perspective plan. Accordingly, the institution provides inclusive and quality education for the holistic development of the students through the integration of traditional and modern teaching-learning methods. Alongside NEP 2020, various value-added courses, skill enhancement courses, and multi-disciplinary courses have been incorporated into the curriculum, enabling students to cope with future endeavours.

The institution has also taken the initiative to preserve local culture and tradition by introducing an add-on course on the Tiwa language and has established a cultural heritage centre.

Showcasing gender equity and empowerment, the institution creates a gender-friendly campus and encourages the Morigaon Mahavidhyalay Mohila Mancha (Women Forum), The Internal Complain Committee, and The Anti-Sexual Harassment Committee to organise awareness programmes and extension activities to sensitise students on gender issues.

The decentralization of the college is reflected in the representation of the faculty members in governance and decision-making bodies like the Governing Body, Academic Committee, and other cells and committees of the IQAC.

The NSS and NCC unit of the institution are engaged in a number of community development activities to empower and create awareness on different socio-economic, political, cultural and developmental issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Emphasizing the importance of decentralization and participative management, the college authorities have entrusted responsibilities to different stakeholders and empowered the committees to participate in the decision-making.

#### Case Study: Internal Complaints Committee

The Internal Complaints Committee is constituted as per the UGC guideline on 8th June, 2024 for a period of three years.

#### Structure of the Committee

The committee is constituted with a Presiding Officer and a total of seven members. The presiding officer and two members are from the college faculty, one member is from non governmental organization (legal expertise) and other three are from student community.

#### Function of the Committee

The committee accepts complaints relating to sexual harassment from employees, students, as well as other individuals associated with the organization. After accepting the complaints the body stands impartial investigation to assess the validity of the complaints, gathering evidence, and interviewing witnesses. It the entire process confidentiality is maintained. The next step is

hearing process where both the complainant and accused are asked to present their case along with the evidence. The committee thoroughly investigates the case and analyse the finding with all the member of the committees. In this process recommendations regarding disciplinary actions against the accused are made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has prepared the perspective and strategic plan for five years from the academic year 2023-2024 to 2027-28, considering the quality indicators of seven criteria determined by NAAC. The IQAC of the college has taken the initiative to prepare the perspective and strategic plan, considering the NEP 2020 and the vision of India 2047. To execute the vision of the perspective and strategic plan, the IQAC has taken various activities, and one of the noteworthy activities is the emphasis on the 'Digitization of Teaching Learning Method'. Integrating digital technologies into traditional teaching learning has provided the institution with a more flexible and personalisalised learning environment for students. ICT based infrastructural developments have been made with thirty two smart classroom and LCD Projectors. The institution has also developed SLM as well as online attendance system, has encouraged provision for flipped classroom and use of other ICT enabled platforms for the students. Moreover, the the campus of the institution is Wi-Fi enabled. Apart from these, the institution has an e-library with number of 6000 (NLIST) subscribed e-journals.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

**Description of the organogram:**

**Governing Body:** The Governing Body is the main decision-making body of the institution. It is constituted per the guidelines of the Higher Education Department, Govt. of Assam.

**Principal:** The Principal acts as the head of the institution, conducts day-to-day activities & executes all the decisions taken by the Governing Body.

**Vice-Principal:** The Vice-Principal is delegated partial administrative power besides monitoring academic activities.

**Head of the Departments:** The Head of the departments plans, executes, and monitors activities of the respective departments and informs the College authority from time to time.

**Teaching Staff:** Teaching staff include those directly involved in teaching, promoting extra-curricular activities & overall development of the institution.

**Internal Quality Assurance Cell:** The IQAC prepares & implements policy & sets quality benchmarks for various college activities.

**Admission Committee:** The Committee conducts the entire admission process following the Government reservation policy for the reserved categories of students.

**Examination Committee:** The College has an Examination Committee that conducts all internal and end-semester examinations.

**Disciplinary Committee**

**Construction Committee**

**Library Committee**

**Information and Career Guidance Cell**

**Grievance Redressal Cell**

**Anti-Sexual Harassment Committee**

**Students' Union****Anti-Ragging Committee**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies****6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff**

The institution always takes responsibility for the welfare of teaching and non-teaching staff. Being a provincialized institution, the College can't take its welfare schemes. However, the College undertakes various welfare measures for teaching and non-teaching staff. The measures include:

**A) Welfare Measures for financial benefits:**

1. Group Link Saving Insurance (GLSI)
2. Group Insurance Scheme (GIS)

3. Salary saving Scheme (SSS) of LIC
4. Pension & New Pension Scheme
5. Provident Fund
6. Gratuity etc.

**B) Supportive Measures:**

The institution provides the following leave to its employees per the Govt. of Assam Rules.

**C) Infrastructural Facilities:**

1. Administrative Building
2. Academic Building for all the three streams
3. Multi-gym & Sports facilities
4. Green Campus facility
5. Wi-Fi-enabled campus
6. Installation of CC Camera in the Academic Building
7. Installation of Generator for Power Supply
8. Provision of separate vehicle parking Shed for students, teaching and non-teaching staff
9. D) Other facilities:

10. 1. Reservation of seats for the wards of its employees.
2. Promotion under the Career Advancement Scheme.
3. Provision of representation in various bodies/Cells of the College etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops**

**and towards membership fee of professional bodies during the year**

21

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

31



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has a formal Annual Performance Appraisal system for teaching & non-teaching staff and provision of maintaining Annual Confidential Report for the non-teaching staff. The institution has an effective Performance Appraisal System for teaching and non-teaching staff like these:

1. The College has a systematic process to assess the performances of the teaching and non-teaching staff through a well-designed Performa collected every academic year.
2. A Screening and Evaluation Committee is set up every year to analyze the academic performance of the teaching staff.
3. The Promotion Committee effectively supervises the performances of the teaching and non-teaching staff and takes measures for their timely promotions.
4. The Students, Teachers and Alumni submit their respective feedbacks which are later analyzed for the betterment of the performances of each individual stakeholder.
5. The institution had conducted an Academic Audit by appointing external auditor on 30-06-2022 organized by the IQAC for upgrading teaching -learning and documentation of each department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Financial Audits:** Internal Financial Audit is a regular activity in the College. The Senior Assistant is authorised by the Governing Body to maintain and provide all the details of the day-to-day financial earnings and expenditure to the Governing Body. The Governing Body then appoints a certified CA who looks into all the financial details of one financial year. The Principal also verifies the same. Since the Principal is the Drawing and Disbursing Officer (DDO), he places it upon the GB and the preliminary objections are henceforth resolved. The audit has been up-to-date till the current (2023-2024) financial year. **External Financial Audit by Directorate of Audit, Govt. of Assam:** The College has an external financial auditing system and the college has also applied for the same. Government Auditors will be appointed by Government of Assam who shall maintain and record financial details of the institution and therein serve a government audited report of the institution regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1.29

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has an effective functioning mechanism for mobilization of funds. The Purchase Committee, Games and Sports Committee, generate funds for usage. In respect of all the funds that are utilized by the college administration, internal auditing is conducted at the end of every fiscal year.

The various strategies employed by the college are:

- A Purchase Committee is formed to ensure the optimal utilization of the funds collected from various sources for the infrastructural/other developmental activities of the college.
- The institution maintains the KKHSOU, two P.G. courses for Departments of Geography and Zoology, Computer Applications, B.Voc and PGDDM, through self-financing mode.
- Conducting various governmental examinations at college premises.
- The College for the utilisation of its resources within the campus has also devised a strategy of sustainability by introducing banana plantations, livestock farming and others which are also sold out, yielding good returns. The availability of quite a large campus area has been an important facet of the College to initiate such eco-friendly productive endeavour and also helps in amassing some economic benefits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has taken the following initiatives for institutionalizing the quality assurance strategies and processes:**

- Consolidating Digitalization of Teaching-learning Processes
- Preparing and monitoring of Annual Action Plan
- Policy and SOP framing for Mentoring, Identification of Slow and Advance Learner,

- Framing Academic Calendar for time bound action and results
- Monitoring and executing SOP for Internal Assessment
- International and National Collaborations
- Counseling and Mentoring
- Financial incentive for innovative ideas for students and for teachers for publishing research papers
- Academic and Administrative Audit 2023-24

#### Institutionalized Two Practices:

1. **Induction Program for NEP-2020:** IQAC initiates to conduct induction program for students regarding NEP-2020 centrally and at departmental level. At the beginning of the session, in the month of August, the IQAC has conducted induction program for newly admitted students of Arts, Science and Commerce as they are the first batch of NEP-2020. The IQAC initiated to organize induction program by each departments to introduce about the subject and job opportunities after completing the course.
2. **Outcome Oriented Evaluation:** The IQAC has monitored the learning outcome at the end of the session. It has analyzed the result by forming a committee, discussed the findings of the report submitted by the committee and has taken measures with concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The Governing Body and Principal, together with the IQAC and Academic Committee monitors and take necessary steps to improve the quality of the teaching-learning process, structure and methodologies of operation and learning outcomes at periodic intervals as per norms.

All HODs conduct joint meetings in their respective departments to give an orientation to the students about mission and vision of the college, add-on and certificate courses, scholarships, co-curricular activities, discipline and culture of the college.

Principal organized meeting to inculcate the motto of the institution to the newly appointed faculty members.

Strengthening research collaborations by entering MOUs with different state and national level organizations.

Developed mechanism to enhance the ability of the slow learners ? Remedial cell conducts a peer learning programme for slow learners with focus on the topics and areas in which they struggle.

The college had conducted several reviews on Teaching -Learning evaluation and on various curricular aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Curriculum incorporates subjects of gender sensitization and equity particularly in humanities and social sciences. Topics like women empowerment, gender discrimination and identity issues, women's health, peaceful co-existence, gender budgeting etc. are included and highlighted. The college organizes a number of programmes and activities for promoting gender sensitization and gender equity among students, teaching and nonteaching staff as well as in the community. The College observed International Women's Day-2023, Human Rights Day; a Health Checkup Camp on 02/03/2024 organized by Morigaon Mahavidyalaya Mahila Mancha, Cancer awareness cum Screening Programme organized by Morigaon Mahavidyalaya Mahila Mancha in collaboration with B. Boruah Cancer Institute, Guwahati. Additionally, programmes on Sexual Harassment Awareness were organized by the concerned cell. The college ensures an environment of safety and security for women inside the campus. There are 41 CCTV cameras for surveillance in the campus. The hostels are appropriately walled and safe from outsiders. There are two common rooms with washroom facility and separate washroom for transgender students. Vending machines are available in Girls Hostels and Girls' common rooms.

File Description	Documents
Annual gender sensitization action plan	<a href="https://morigaoncollege.ac.in/gender-action-plan-2023-24/">https://morigaoncollege.ac.in/gender-action-plan-2023-24/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://morigaoncollege.ac.in/wp-content/uploads/2025/02/Facilities-for-women.pdf">https://morigaoncollege.ac.in/wp-content/uploads/2025/02/Facilities-for-women.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The college practices a well-planned management system for degradable and non-degradable wastes of the campus.**

**Solid Waste:** Solid wastes like paper, plastics, glass, metals, food, dry leaves, etc. are segregated at source. Paper, plastic and metals are sold to vendors. Leftover food, kitchen waste, vegetable peels of canteen & hostels are segregated into degradable and non-degradable categories at first. Then the degradable items are used in vermi-compost plant along with dry leaves. The non-degradable items are taken away by Morigaon Municipality Board (MMB) under the signing terms of the functional MoU.

**Liquid Waste Management:** Liquid waste generated in the campus are of two types-

## 1. Sewage Waste–

## 2. Laboratory and Canteen Effluent–

The liquid waste generated in the laboratories are drained through proper pipes and disposed underground. The waste water of the canteen is used for watering flowers and plants.

**Biomedical waste management:** Dustbins are provided in hostels for disposing medical waste which is subsequently collected by MMB for disposal.

**E-waste management:** E-wastes are managed through reusing and recycling.

**Hazardous chemicals and radioactive waste management:** Hazardous chemicals generated in the laboratory of the Department of Chemistry are drained underground after thorough treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://morigaoncollege.ac.in/wp-content/uploads/2025/02/7.1.3.-GEO-TAG-PHOTOS.pdf">https://morigaoncollege.ac.in/wp-content/uploads/2025/02/7.1.3.-GEO-TAG-PHOTOS.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**A. Any 4 or all of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college inspires, ensures and encourages an inclusive environment. As teaching and non-teaching employees and students are from diverse cultural, religious, linguistic, ethnic, economic and geographical backgrounds, an inclusive environment is absolutely necessary for peaceful coexistence. The college carefully implements policy and maintains decorum for making it a better working environment for all. The institution organizes a number of programs and events throughout the year which encourages and ensures all the stakeholders for creating an environment conducive to inclusive space for holistic development. For promoting an inclusive environment, the institution organizes the following events and celebrations:

1. Celebration of Teachers Day-5th September
2. Celebration of Constitution Day-26th November
3. Human Rights Day-10th December

4. Celebration of Republic Day-26th January
5. Celebration of Saraswati Puja-14th February
6. International Women's Day -8th March
7. Celebration of Rabha Divash-20th June
8. Organizing workshop on Yoga on the occasion of International Yoga Day-2022

Notably, it can be mentioned that due the collective efforts of all stakeholders, no reported case of any sort of discrimination is found so far. For inclusive environment all stakeholders extend their helping hands.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For inculcating constitutional values in the minds of students as well as employees, the college has organized many events and activities during the year. Priority has been given on cultivating values like patriotism, scientific temperament, human rights, environment protection, gender equity, nurturing cultural tradition and heritage, celebrating cultural as well as linguistic diversity etc. Such celebrations and observations have created a fertile environment for students for imbibing and nurturing the values and qualities upheld by our country and our institution. The following are the events and activities the institution has organized to achieve its declared goals and objectives-

1. Celebration of Teachers' Day-5th September
2. Celebrating World Philosophy Day-18th November
3. Organizing Clean India Program- 25th November

4. Celebration of Constitution Day-26th November
5. Observing NCC Day-28th November
6. Observing National Pollution Day-3rd December
7. Human Rights Day-10th December
8. Celebrating World Hindi Day-10th January
9. Celebration of Republic Day-26th January
10. Celebration of National Science Day-28th February
11. International Women's Day -8th March
12. World Water Day-22nd March
13. World Earth Day-22nd April
14. World Environment Day-5th June
15. International Yoga Day-21st June

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With a view to nurturing great ideas and ideals which inspired and enriched society and individuals across the globe and India, the institution initiated for celebration and observation of several national and international commemorative days and events during the year. It commemorates leadership, patriotism, heroism, sacrifices of great heroes, towering personalities and noble thinkers, which have inculcating influence on the young generations of society. It motivates and inspires to follow the noble principles, ideas and deeds which have been instrumental in the formation of modern life with scientific temperament, sense of patriotism and duty towards society and nation. The college family fondly recollects and commemorates the heroes, legends and towering personalities of India and the world for their milestone contributions to India and to the society as a whole. The institution has organized the following days to achieve its goals-

1. National Librarians Day-12th July,
2. Celebrating World Philosophy Day-18th November
3. Celebration of Constitution Day-26th November
4. Observing NCC Day-28th November
5. Human Rights Day-10th December
6. National Mathematics Day- 22nd December
7. Celebration of National Science Day-28th February
8. World Poetry Day-27th March

9. World Environment Day- 5th June.

10. Celebration of Rabha Divash-20th June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: Lab to Household: Know Your Water**

**Objectives:**

- To link Household with the laboratory for analyzing drinking water.
- To equip students with lab skills to conduct water quality tests.

**Context:** Morigaon College launched a water quality testing initiative to engage the community and educate on the risks of water contamination.

**Practice:** Students collect water samples from 901 households and local sources, undergo training on water quality parameters and testing methods, and analyze the samples for contaminants.

**Evidence of Success:**

- Students developed lab skills and learned scientific analysis.
- Communities' contaminated water sources were identified.

**Problems Encountered and Resources Required:**

- Logistical challenges in sample collection.
- Need for financial support to expand the initiative.

**Banijya Mela: Theory to Practice Platform**

## Objectives

- To foster entrepreneurial spirit among students.
- To promote practical learning through real-world experiences.

**Context:** To address youth apprehension about entrepreneurship, Morigaon College introduced Banijya Mela, a platform for hands-on business experience.

**Practice:** Students set up stalls to showcase handmade and innovative products, promoting local crafts and sustainable goods.

### Evidence of Success:

- Students' active participation.
- Students gained leadership, marketing, and financial management skills.

### Problems Encountered and Resources Required:

- Limited initial capital.
- Need for mentorship and industry links.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Skill Development: Add Wings to Female Students

Morigaon College has made significant strides in empowering women through skill development programs like weaving, cutting, and tailoring. These vocational training initiatives offer women the chance to enhance their skills and achieve economic independence. By providing learning opportunities in these fields, the college addresses livelihood needs and fosters an entrepreneurial spirit among women, promoting self-sufficiency.

The college has created a supportive learning environment for women

from diverse backgrounds, including those from adopted and neighboring villages. The weaving program has preserved traditional art forms while equipping women with income-generating skills. Additionally, the cutting and tailoring helps women to acquire marketable skills, making them more competitive in the local job market.

These initiatives have had a significant impact, uplifting many women both socially and economically. By offering tools for self-reliance, Morigaon College plays a vital role in advancing gender equality and empowering women. Through these programs, the college continues to serve as a beacon of opportunity, encouraging women to pursue financial independence and personal growth.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Formation of a research chair for fund raising and research development.
2. Augmentation of ICT facilities by increasing smart classrooms and teachers' training.
3. More international collaborations by signing and executing MoUs.
4. Cash Incentives for teachers and students for research, innovation and entrepreneurship development.
5. Organizing of seminars and workshops on Indian Knowledge System, Innovation Eco-system, Entrepreneurship Development and ICT Skills
6. State Level Marathon Competition
7. Workshop on Olympic Games and Sports
8. Organizing Motivational Interaction Session with National Personalities arts, science, literature and sports
9. Strengthening Institution-Industry interaction
10. Orientation of NEP 2020 for teachers and students
11. Subscription of Plagiarism Software
12. Installation of Spacious Reading Room for Teachers and Students
13. Organizing Youth Conclave