



MORIGAON COLLEGE

REGULATION FOR ADD-ON/ CERTIFICATE COURSES

(w.e.f Academic Session 2018-19 vide resolution No. 07 dated 06/04/2018)

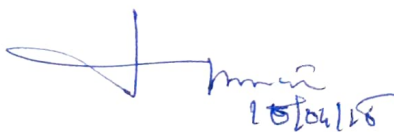
Morigaon College Academic Committee has decided to approve the regulation submitted by IQAC regarding conduct of various Add-on/ Certificate courses offered by the departments from the academic year 2018 vide the resolution no. 07 dated 06/04/2018. Add on/ certificate courses will mould the students with employability skills by enhancing their specific knowledge, ability and competencies to face the emerging challenges in the job market.

The rules and regulation for the certificate course are as follows:

1. The course curriculum will be prepared by the respective department. A committee shall be formed by the head of the department regarding preparation of syllabus for the course. Mark distributions for theory and practical (if necessary) shall be prepared by the respective syllabus committee. Prepared syllabus shall be then submitted to the academic committee for approval before implementation.
2. Students admitted into UG programmes in the college are eligible to enrol into certificate course provided by any department irrespective of the stream. Each student can enrol into a single course at a time while they are required to complete a total of 3 nos. of such courses during their entire UG programme.
3. Each course will require a minimum of 30 hours of teaching and learning including practical upon completion of which respective departments shall conduct final examinations.
4. Class attendance registers shall be maintained by the respective departments. Candidate must have above 75% attendance to become eligible to appear in the final examinations. Under special conditions, students obtaining attendance of 60% or above shall be allowed to appear in the examinations upon paying a minimal non-collegiate fee.

Assessment procedures:

1. Examination will be conducted by the respective Department after the completion of 30 hours of instructions.
2. Candidates must appear in the final examination for successful completion of the course. Passing in both the theory and practical examination (wherever applicable) is mandatory.


10/04/18

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3. The total marks of the Certificate course final examination will be of 50 marks. The candidate must obtain at least 30% of the total marks to complete the course.

Grading system:

MARKS OBTAINED	LETTER GRADE
0-14	F
15-25	C
26-35	B
36-45	A
46-50	A ⁺

4. The departments are entitled to declare the results of the final examinations of respective certificate courses and it is to be formally notified for information to the students.

5. Successful candidate shall be awarded with a course completion certificate.


Principal

Morigaon College

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DATE: _____