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BY-LAW
ACADEMIC COUNCIL



MORIGAON COLLEGE (AUTONOMOUS)

MORIGAON, ASSAM

NAAC ACCREDITED 'A' GRADE

1. Introduction

The Academic Council is a statutory committee and shall function as the principal academic body of Morigaon College (Autonomous), responsible for maintenance of standards of education, teaching, training and research. It shall exercise such powers and carry out all such responsibilities and duties as may be entrusted, prescribed or conferred upon the Academic Councils of Autonomous Colleges by the University Grants Commission, New Delhi, from time to time.

2. Composition

The Academic Council of Morigaon College (Autonomous) shall be formed with the following members. The term of the nominated members shall be for a period of three years.

- The Principal (Chairman).
- The Heads of all the Departments (Members).
- Four teachers of the Autonomous College representing different categories of teaching staff by rotation on the basis of seniority of service in the College (Members).
- Not less than four experts/academicians from outside the Autonomous College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences, etc., to be nominated by the Governing Body (Members).
- Three nominees of the University, not less than Professors (Members).
- The Controller of Examinations (Member).
- A faculty member nominated by the Principal (Member Secretary).

3. Powers

- 3.1 The Academic Council shall exercise general supervision over the Academic Policies of the College and provide leadership for raising the standards and quality of education and research.
- 3.2 The Academic Council shall have the power to make detailed Rules relating to all academic programs.
- 3.3 The Academic Council shall have the power to appoint Committees and delegate to such committees or to the Principal, the powers to execute any of the functions assigned to the Academic Council by the Regulations of UGC or the Governing Body of the College.
- 3.4 The Academic Council shall have the power to seek opinion from any faculty or 'Board of Studies' or any of its members on any academic matter.
- 3.5 The procedures to be followed in the conduct of the meetings of the Academic Council shall be as prescribed in the Regulations made by the UGC and the Rules made in this behalf by the College, if any.



4. Functions

- 4.1 To scrutinize and approve the proposals with or without modification of the Board of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedure relevant thereto, etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- 4.2 To make regulations regarding the admission of students to different programs of study in the Autonomous College, keeping in view the policy of the Government.
- 4.3 To make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- 4.4 To recommend proposals of new programs of study to the Governing Body.
- 4.5 To recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
- 4.6 To advise and make suggestions to the Governing Body on matters pertaining to academic affairs.
- 4.7 To make suggestions, amendments, modifications on the examination and evaluation related proposals submitted to it by the Examination Cell of the College and accord necessary approval wherever needed.
- 4.8 To perform such other functions as may be assigned to it by the Governing Body.
- 4.9 To coordinate with the parent university, that is, Gauhati University on academic issues and matters, as and when deemed necessary, as per the UGC Guidelines for Autonomous Colleges.

5. Meetings

- 5.1 The Meetings of the Academic Council shall be held at least once every six months.
- 5.2 Two third of the total number of members of the Academic Council including the Chairperson shall form the quorum for any meeting of the Academic Council. However, at least one third of the members nominated by the Governing Body and the Parent University are needed to be present to form the quorum.



5.3 Members of the Academic Council attending a meeting shall sign a Register kept for the purpose after they take their seats in the meeting.

5.4 Notice of the meetings shall be served to the members at least one week ahead of the date of meeting. However, in case of any urgent concern, notice may be served at least three (03) days ahead of the meeting.

5.5 The minutes of proceedings of each meeting of the Academic Council shall be recorded and duly signed by the Member Secretary and the Chairperson of the meeting. The Member Secretary shall, under the direction of the Principal, send within two weeks after a meeting, a copy of the minutes of that meeting, duly attested by them, to each member of the Academic Council. If no exception is taken by any member who was present at the meeting, to the correctness of the minutes within seven days of sending of the minutes, they shall be deemed to have been correctly recorded and confirmed by all the members.

5.6 The Minutes of all meetings of the Academic Council shall be published in the website of the College.

6. Order of Business

At every meeting of the Academic Council the following shall be the Order of Business to ensure that the most important items are addressed first and that the meeting flows smoothly and efficiently:

6.1 Business brought forward by the Governing Body, if any.

6.2 Business brought forward by the Principal.

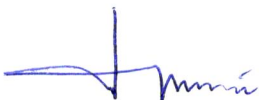
6.3 Business brought forward by the Faculties and the Boards of Studies; and

6.4 Business brought forward by members of the Academic Council.

7. Amendments

7.1 All the clauses and rules as stated above are subject to amendments, as and when deemed indispensable, for the smooth conduct of the affairs of the Academic Council.

7.2 Matters related to amendments shall be discussed threadbare in the meetings of the Academic Council and shall be effective only upon due approval of the Council.

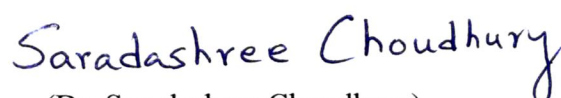


This By-Law shall remain binding to all members and stakeholders and shall be followed in letter and spirit.

This By-Law is approved by the Academic Council, Morigaon College (Autonomous) in its 1st meeting held on the 16th of August, 2025 vide Resolution No. 6.


(Dr. Lila Kanta Barthakur)
Chairperson
Academic Council & Principal
Morigaon College (Autonomous)

Principal
Morigaon College (Auto.,
Morigaon: Assam


(Dr. Saradashree Choudhury)
Member Secretary
Academic Council
Morigaon College (Autonomous)

Member Secretary
Academic Council
Morigaon College (Autonomous)