



OFFICE OF THE ACADEMIC COUNCIL
MORIGAON COLLEGE (AUTONOMOUS)
MORIGAON, ASSAM

Minutes of the 1st meeting of the Academic Council, Morigaon College (Autonomous) held on 16 August, 2025 at 11 am in Dr. Himangsu Sarmah Memorial Conference Hall.

The Member Secretary of the Academic Council, Dr, Saradashree Choudhury extended a warm welcome to all the members and requested the Honourable Chairperson of the Academic Council, Dr. Lila Kanta Barthakur, Principal, Morigaon College (Autonomous) to chair the meeting. For initiating the proceedings, the Member Secretary handed over the **Agenda** of the Meeting to the Chairperson, containing the following items:

1. Taking of the Chair by the Chairperson.
2. Felicitation of members of the Academic Council, nominated by the Hon'ble Governing Body of Morigaon College (Autonomous) and members nominated by the Hon'ble Vice Chancellor of Gauhati University.
3. Statement of the Objectives of the Meeting.
4. Presentation and Review of the 'Draft By-Law' of the Academic Council.
5. Nomination of two 'subject experts' by the Council to the Board of Studies of each Department.
6. Preparation of the Academic Calendar for the Calendar Year 2026.
7. Adoption of FYUGP syllabus of Gauhati University for the academic session, 2025-26 (August 2025 to June 2026).
8. Preparation of Syllabi of UG and PG programmes offered by Morigaon College (Autonomous).
9. Introduction of New Certificate Courses.
10. Opening of Post Graduate Diploma in Computer Applications (PGDCA).
11. Regarding UG and PG admission procedure.
12. Others.

The taking of the Chair was followed by 'one-minute silent prayer' by the members of the Council, condoling the demise of the former Principal of Morigaon College and eminent educationist of the district, Shri Narendra Nath Keot, who played a pivot role in introducing Science Stream in the College and making it functional. This was followed by the felicitation of the members nominated by the Governing Body of the College and the members nominated by the Hon'bl Vice Chancellor of the parent university, that is, Gauhati University.

The Member Secretary took the honour of welcoming all the nominees and expressed gratitude for their presence in the meeting. She also thanked Honourable member and nominee of the Governing Body, Dr. Dibyajyoti Mahanta, Chairman, Eastern regional Centre (ERC), NCTE, *in absentia*, and conveyed his heartfelt greetings to the members of the Council.

The felicitation session was succeeded by the 'Statement of the Objectives of the Meeting' by the Member Secretary. The Member Secretary appraised the Council of its vital role in starting a new chapter and moulding the future of the College by enhancing and sustaining academic quality and standards in teaching, training and research. She exhorted that while Morigaon College has been

conferred Autonomous Status by the University Grants Commission wef. the academic session 2025-26, it is essential to discharge the functions as expected of it by the conferring authority, on time.

The Chairperson appraised the members of the items in the Agenda and there was a shuffling and reordering of the items, ahead of further proceedings. Considering the significance of Items No (7) and (8), the Council decided to pursue them first.

Item No. (7) Adoption of FYUGP syllabus of Gauhati University for the academic session, 2025-26 (August 2025 to June 2026).

The Chairperson appraised the Council that, the Board of Studies of each department is yet to be fully constituted, since two nominees of the Academic Council to each Board are to be nominated in the subsequent course of the same meeting of the Council (under **Item no. 5**). As the syllabus preparation is to be carried out by the Boards of Studies and the same has been partially constituted, therefore, the College had requested the parent University to allow it to adopt the FYUGP syllabi of the latter. Accordingly, Gauhati University vide letter **No. GU/Acad/ Cert./2025/1181 dated 23/6/25**, granted permission to the College to adopt its syllabi for the academic session 2025-26. The Chairperson further appraised that, as the academic session had started from 1st August, 2025, the classes were being conducted as per the FYUGP syllabus of Gauhati University upon receiving its permission. After elaborate discussion, the Council approved of the decision of the College in adopting the FYUGP syllabus of the parent university. However, it also urged the Chairperson and Principal to make necessary arrangements for preparing the syllabus at the earliest, so that the College might function with its own syllabus from the upcoming even semester.

Resolution No. 1: Resolved that approval be accorded to the decision of the College in the matter of adoption of FYUGP syllabus of Gauhati University for the Academic Session 2025-26. It is further resolved that the College shall adopt its own syllabus from the upcoming even semester, once it is prepared and all official processes related to its implementation are completed.

Item No. (8) Preparation of Syllabi of UG and PG programmes offered by Morigaon College (Autonomous).

The Council deliberated on the preparation of syllabi for all UG and PG programmes offered by Morigaon College (Autonomous) in accordance with the UGC Guidelines. After detailed discussion, the Council decided upon entrusting the responsibility of preparation of the syllabi of the UG and PG programmes to the Board of Studies of each department and submitting the same to the Council in its next meeting, for approval. Honourable member and VC nominee, Prof. M.P. Bora appraised for deciding upon a nomenclature for the UG and PG syllabi of the College and getting it approved in the subsequent meetings of the Council. He also appraised on the need to constitute a Committee for framing the 'Regulations' of the Courses to be offered by Morigaon College as an Autonomous Institution.

Resolution No. 2: Resolved that the Board of Studies of the respective Departments be entrusted with the task of preparing the syllabi of their respective UG and PG programmes as per prescribed UGC Guidelines and submitting the same to the Principal for onward submission to the Academic Council in its next meeting, for approval.

Resolution No. 3: Resolved that the Chairperson and the Member Secretary be entrusted with the responsibility of taking necessary measures for framing the 'Regulations of UG and PG Programmes' offered by the College and placing the draft in the next meeting of the Council for review and approval.

Item No. (5) Nomination of two 'subject experts' by the Council to the Board of Studies of each Department.

The Member Secretary put forward a panel of subject experts from Institutions (as per suggestions of the Head of the respective Departments), other than the Parent University for approval of the

Council to function as its nominees in the Board of Studies of each Department. After threadbare discussion, the names of two subject experts for each Board were approved by the Council and the constitution of Board of Studies of the Departments was completed.

Resolution No. 4: Resolved that the names of the following subject experts from Institutions other than the Parent University, be approved as nominees of the Academic Council, to the Board of Studies of the respective Departments. It is also resolved that the tenure of the nominees would be for a period of three years, wef., the date of issue of this Resolution.

SL NO	DEPT.	NAME	DESIGNATION & ADDRESS
01	ACCOUNTANCY	Dr. Mrinal Ghosh	Assistant Professor, Department of Commerce Rabindranath Tagore University, Hojai
		Dr. Biswajit Ghose	Assistant Professor Department of Commerce, Tezpur University
02	ANTHROPOLOGY	Dr. Hridayananda Das	Associate Professor Department of Anthropology Cotton University, Guwahati
		Dr. Moromi Talukdar	Associate Professor & Head Department of Anthropology DHSK College (Autonomous), Dibrugarh
03	ASSAMESE	Dr. Chandra Kamal Chetia	Assistant Professor Department of Assamese MSSV, Nagaon
		Dr. Banashree Das	Assistant Professor Department of Assamese Nagaon University, Nagaon
04	BANKING/ FINANCE	Dr. Dipankar Baidya	Associate Professor & Head Dept. of Commerce Nagaon University, Nagaon
		Dr. Rajesh Deb Barman	Assistant Professor Bodoland University, Assam
05	BOTANY & FOOD PROCESSING	Dr. Farishta Yasmin	Associate Professor & Head Department of Botany Nagaon University, Nagaon
		Dr. Prasenjit Bhagawati	Assistant Professor & Head Department of Botany Assam Down Town University, Guwahati
06	BUSINESS MANAGEMENT	Dr. Bipasha Chetia	Associate Professor & Head Department of Commerce Dibrugarh University
		Dr. Kuldeep Baishya	Assistant Professor School of Business Indian Institute of Technology, Guwahati
07	CHEMISTRY	Prof. Ghanashyam Bez	Professor, Department of Chemistry NEHU, Shillong
		Dr. Manjit Bhattacharyya	Associate Professor Department of Chemistry Cotton University, Guwahati

08	COMPUTER APPLICATIONS	Dr. Bornali Gogoi	Associate Professor Department of Computer Applications Assam Engineering College, Guwahati
		Dr. Mousoomi Bora	Associate Professor Department of Computer Science & Engineering Kaziranga University, Jorhat
09	ECONOMICS	Prof. Daisy Das	Head, Department of Economics Cotton University, Guwahati
		Dr. Pranjal Pratim Buragohain	Associate Professor Department of Economics Dibrugarh University
10	EDUCATION	Dr. Afzarul Rahman	Assistant Professor Nagaon University; Nagaon
		Dr. Tarali Pathak	Assistant Professor Department of Education Cotton University, Guwahati
11	ENGLISH	Dr. Dipak Kumar Doley	Associate Professor Department of English Dibrugarh University, Dibrugarh
		Dr. Saurabhi Sarmah	Associate Professor Department of English School of Social Sciences Kaziranga University, Jorhat
12	GEOGRAPHY/ DISASTER MANAGEMENT	Dr. Raihan Ahmed	Assistant Professor Department of Geography Nagaon University, Nagaon
		Dr. Prasenjit Das	Assistant Professor Department of Geography Bhattadev University, Bajali
13	HINDI	Dr. Kusum Malakar	Associate Professor & Head Cotton University, Guwahati
		Dr. Karabi Devi	Assistant Professor & Head Nagaon University, Nagaon
14	HISTORY	Dr. Suryashikha Pathak	Associate Professor Assam University, Diphu Campus Diphu, Karbi-Anglong
		Dr. Tilok Thakuria	Associate Professor Department of History and Archaeology NEHU, Tura Campus
15	MATHEMATICS	Dr. Padmeswar Senapati	Associate Professor Department of Mathematics Nagaon University
		Dr. Fokrul Alom Mazarbhuiya	Associate Professor Department of Mathematics Assam Don Bosco University
16	PHILOSOPHY	Dr. Nabaprasad Nath	Associate Professor & Head Department of Philosophy Nagaon University, Nagaon
		Dr. Debartha Morang	Assistant Professor Department of Philosophy Cotton University, Guwahati
17	POLITICAL SCIENCE & SOCIOLOGY	Prof. Susmita Sengupta	Head, Department of Political Science NEHU, Shillong
		Dr. Sangita Bora	Assistant Professor & Head Department of Political Science Nagaon University, Nagaon

18	PHYSICS	Prof. Dambarudhar Mohanta	Professor, Dept. of Physics Tezpur University, Tezpur
		Dr. Rakesh Moulick	Scientific Officer D Centre of Plasma Physics Institute of Plasma Research, Sonapur, Assam
19	ZOOLOGY	Dr. Lalit Mohan Goswami	Associate Professor Department of Zoology Nagaon University; Nagaon
		Bakhtiar Hussain	Associate Professor Department of Zoology Downtown University, Guwahati

Item No. (6) Preparation of the Academic Calendar for the Calendar Year 2026.

The Chairperson appraised the Council that Morigaon College (Autonomous) is following the Academic Calendar and Holiday List of its Parent University and urged on the need to design its own Academic Calendar along with Holiday List from the following Calendar year, that is, 2026. After deliberations on the issue, it was decided to entrust the Principal with the responsibility of preparing and submitting to the Academic Council, a Draft Academic Calendar and Holiday List for the Calendar year 2026, for approval in the next meeting.

Resolution No. 5: Resolved that an Academic Calendar and Holiday List and for Morigaon College (Autonomous) be prepared for the Calendar year 2026 and the draft be submitted in the next meeting of the Council, for approval. It is also resolved to entrust the Principal with the responsibility of forming a Committee for the preparation of the same.

Item No. (4) Presentation and Review of the Draft By-Law of the Academic Council

The Draft By-Law of the Academic Council, prepared by the Member Secretary in consultation with the Chairperson of the Academic Council, was placed for review and approval. The members made a thorough perusal of the Draft By-Law. After making necessary changes, and eliminating specific clauses, the Draft By Law was accepted and the following resolution was taken:

Resolution No.6: Resolved that the Draft By-Law be accepted by the Council, subject to replacing the bullet points with numeric digits for referring to the clauses; and eliminating the following clauses, as per suggestions put forward by the Honourable members, in this meeting:

(i) The fourth clause under Head No. 3, titled 'Powers', which states that:

"There shall be a Standing Committee to Academic Council to be appointed by it. The Standing Committee to Academic council may meet as frequently as may be necessary and discharge all powers and functions of the Academic Council, subject to ratification by the Academic Council at its next meeting."

(ii) The third clause under Head No. 5, titled 'Meetings', which states that:

"The Chairperson shall preside over all meetings of the Academic Council. In the event of the absence of the Chairperson, for any reason, the Council shall choose one member among them to preside over that meeting."

(iii) The seventh clause under Head No. 5, titled 'Meetings', which states that:

"If exception be taken within the aforesaid time, clearly specifying the points which require modification or correction in the minutes, the Principal, shall take a final decision on the matter. If the Principal is of the opinion that such modifications imbibe an important matter requiring an action, he/she may in his/her discretion seek clarification from the concerned member and other members who were present at that meeting, either by direct contact or by circulation and proceed accordingly."



Item No. (9) Introduction of New Certificate Courses.

The Member Secretary appraised the Council on the applications received from the Departments of Computer Applications, Anthropology and Physics on introduction of new Certificate Courses. The Council asked the Heads of the respective departments to prepare a detailed proposal for Certificate Courses of at least two credits and submit the same to the Council for approval.

Honourable Member, Prof. Arup Kumar Misra proposed that the Board of Studies of each Department would prepare the syllabi of the Certificate Courses to be offered by the respective Department and align the courses in tune with institutions at the national level. Prof. Misra encouraged offering courses on Cyber Security, Artificial Intelligence and Data Science. He advocated for such Courses to be of a minimum of six months' duration.

Honourable Member, Prof. Barnali Sarma appraised the Council that the faculty members could design and offer MOOC courses of six months' duration through SWAYAM. This would in turn ensure revenue generation for the College and attract a wide range of students within and beyond the Institution.

Honourable Member Prof. Prasanta Sharma proposed that a Certificate Course on 'Accounting Software' could be offered by the College. He also elaborated on the importance of software package for conducting research.

Honourable member Mr. Ranjib Sarma appraised the Council on the need to offer skill-based courses for ensuring employability of the students. He listed out some courses viz. 'Nursery Development', 'Floral Decoration and Horticulture', 'Landscape Designing', 'Milk Processing and Cattle farming Techniques', 'Value addition of Fruits and Vegetables', 'Vermicompost Production' to be offered as Skill Courses.

Honourable member Prof. Krishna Gopal Bhattacharyya exhorted the IQAC Coordinator of the College to conduct a feasibility test and submit a consent paper on the opening of a Skill Department in the College. He also proposed signing of an MoU between Morigaon College (Autonomous) and Sitajakhala Dugdha Utpadak Samabaie Somiti, Ltd.

Honourable member, Advocate P.K. Poddar encouraged the House to make allowances for starting a "Law Department" in the College in near future. The Council regarded his suggestion for consideration in future.

The Council discussed whether fees is to be paid by the students for enrolling into a Certificate Course and referred the matter to the discretion of the Governing Body of the College.

Resolution No. 7: Resolved that the BoS of the Departments be entrusted upon the responsibility of preparing the syllabi of their respective Certificate Courses of minimum two credits, with particular emphasis on industrial relevance, entrepreneurial value, Data Science, Digital Technology or AI. It is also resolved to urge all the HoDs to submit proposals of Certificate Courses, as intended to be offered by their Departments, to the Chairperson/Member Secretary of the Academic Council, for consideration and necessary approval in the Council's meeting.

Item No. (10) Opening of Post Graduate Diploma in Computer Applications (PGDCA).

The Council discussed the proposal received from the Dept. of Computer Applications for introducing 'Post Graduate Diploma in Computer Applications' (PGDCA) from the current academic session. The Chairperson informed the Council that the Course would be of one-year duration and is intended to be offered as a self-financed programme. Hon'ble members namely, Prof. Krishna Gopal Bhattacharyya, Prof. M.P. Bora and Prof. Arup Kumar Misra inquired of the official procedures, if any, for starting a new Course in an Autonomous College. The Chairperson appraised the members that there are no specific Guidelines from the State Government regarding the introduction of new courses in Autonomous Colleges. After detailed deliberations, the Council unanimously resolved to start the PGDCA Course from the academic session 2025-26.

Resolution No. 8: Resolved that 'Post Graduate Diploma in Computer Applications' in self-financed mode be offered by the Department of Computer

Applications, Morigaon College (Autonomous) wef., the Academic Session 2025-26.

Item No. (11) Regarding UG and PG admission procedure.

The Chairperson appraised the Council that while functioning as an Autonomous College, Morigaon College could modify its admission procedure for the UG and PG programmes. He sought the opinion of the Council on conducting entrance tests for PG candidates and opting for CUET score in UG admission. As the Academic session is already in progress, the Council decided to follow the ongoing PG admission procedure of Gauhati University for the current academic session. After detailed discussion on the item, the members decided to take up the matter in the next meeting for finalizing whether CUET is to be considered in the UG/PG admission; whether the entrance examination conducted by the Parent University would be considered for PG admission, or, whether the College would conduct a separate entrance examination for aspiring PG candidates.

Resolution No. 9a: It is resolved to follow the ongoing PG admission procedure of Gauhati University for the current academic session. It is also resolved to finalise the procedure of UG and PG admission (considering options viz. PG entrance test conducted by Gauhati University, CUET, separate entrance test conducted by the College), in the next meeting of the Council.

Resolution No. 9b: In tune with Resolution No. 9a, it is further resolved to entrust the Chairperson of the Academic Council with the responsibility of constituting a Committee for preparing the 'Regulations of UG and PG Admission' and submitting the Draft to the Council in its next meeting for review and approval.

Item No. (12) Others.

The Chairperson appraised the Council of applications received from the Departments of Geography and Zoology for increasing of seat capacity of their respective PG programmes by 5 seats each. He informed the current seat capacity being 15 in each Department. After consideration of the proposals of the aforementioned Departments, the Council decided to accord permission for increasing 5 seats each in the PG Programmes of the said Departments.

The Council then deliberated on the applications for Ph. D. Guideship received from Dr. Hemanga Jyoti Sarmah, Assistant Professor, Dept. of Physics and Dr. Swagata Baruah, Assistant Professor, Dept. of Chemistry. Honourable Member Prof. Barnali Sarma & Prof. Madhurjya Prasad Bora maintained that as Ph.D Guideship has to be conferred by the Parent University, therefore, the faculty members willing to apply for Guideship need to approach the University directly and follow the existing procedure for availing Ph. D. Guideship. They further appraised that the approval of the Council is not required in such matters.

The Member Secretary proposed the Council of creating an official email id of the Council, along with, an official Whatsapp Group for convenience of communication among the members. Honourable member Prof. Arup Kumar Misra appraised the house on the necessity of a common platform for quick access and communication. The Council approved the proposal.

The Controller of Examinations, Dr. Hemanta Kumar Nath appraised the Council on certain Regulations of the Examination Cell. The Council exhorted him to prepare the complete set of Regulations of the Examination Cell and place the same in the next meeting of the Academic Council for discussion and review, whereupon it would be forwarded to the Governing Body for approval.

The Resolutions adopted under this item of the Agenda are stated below:

Resolution No.10: Be it resolved that the intake capacity of PG programmes offered by the Departments of Geography and Zoology be increased from the current academic session, 2025-26, by 5 seats each, resulting in a total seat capacity of 20 seats in each department.



Resolution No.11: It is resolved hereby to entrust the Member Secretary with the task of creating an official email id and an official Whatsapp Group for convenience of communication and sharing of information with respect to the matters of the Academic Council.

Resolution No.12: Resolved that the Regulations of the Examination Cell, prepared by the Office of the Controller of Examinations, Morigaon College (Autonomous), be reviewed in the next meeting of the Academic Council and be forwarded further to the Governing Body for necessary approval.

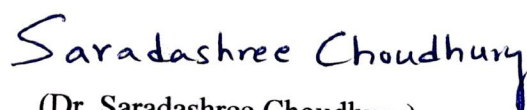
As no item has been left for discussion, the meeting ended with a vote of thanks from the Chair.



(Dr. Lila Kanta Barthakur)

Chairperson
Academic Council & Principal
Morigaon College (Autonomous)

Principal
Morigaon College (Auto.,
Morigaon: Assam



(Dr. Saradashree Choudhury)
Member Secretary
Academic Council
Morigaon College (Autonomous)

Member Secretary
Academic Council
Morigaon College (Autonomous)