



MORIGAON COLLEGE (A)  
MORIGAON, ASSAM-782105

DEPARTMENT  
OF  
COMMERCE  
ESTD. 2012



Date-20-08-2024

To  
The Principal  
Morigaon College  
Morigaon, Assam

**Subject:** Permission to organize Parent-Teacher Meeting of FYUGP B.Com 1st Semester

Respected Sir,

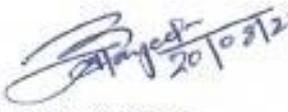
I respectfully beg to state that the Department of Commerce proposes to organize a Parent-Teacher Meeting for the students of FYUGP B.Com 1st Semester in order to discuss various academic and departmental norms with their parents.

The meeting is proposed to be held on **28-08-2025** at **Room No. COM-1**. The main objective of the meeting is to familiarize parents with issues related to daily classes, mandatory attendance, college uniform, examination pattern, and provision of tutorial classes for slow learners.

I therefore request you to kindly grant permission to organize the said Parent-Teacher Meeting. I shall be highly obliged to you for your kind consideration.

Thanking you.

Permitted  
20/08/24

  
**Dr. Pranjeet Das**  
Assistant Professor & Head,  
Department of Banking & Finance  
Morigaon College  
Morigaon, Assam



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## NOTICE

Date: 22-08-2024

All the students of **FYUGP B.Com 1st Semester** are hereby informed that a **Parent-Teacher Meeting** has been scheduled as per the details given below:

- **Date:** 28-08-2024
- **Time:** 2.00 pm
- **Venue:** Room No. COM-1

Parents are requested to attend the meeting to discuss important academic matters such as daily classes, mandatory attendance, college uniform, examination pattern, and tutorial classes for slow learners.

All concerned students are requested to inform their parents and ensure their presence.

By order

**Dr. Pranjeet Das**  
Assistant Professor & Head,  
Department of Banking & Finance  
Morigaon College  
Morigaon, Assam



Date-30-08-2024

## Report of the Parent–Teacher Meeting

Department of Accountancy/Business Management and Banking/Finance,  
Morigaon College

A Parent–Teacher Meeting of the students of FYUGP B.Com 1st Semester was held on 28-08-2024 at Room No. COM-1, Morigaon College. The meeting was organized to interact with parents and to make them aware of the academic system and departmental norms under the FYUGP framework.

### Agenda of the Meeting:

1. Importance of regular daily classes
2. Mandatory attendance as per university and college rules
3. College uniform and discipline
4. Examination pattern and internal assessment system
5. Provision of tutorial classes for slow learners
6. Interaction and feedback from parents

The meeting commenced with a welcome address by the faculty members of the Department of Commerce. Parents were informed about the importance of **regular attendance** and participation in **daily classes**, which are mandatory for eligibility in examinations. The **college uniform policy** and the need to maintain discipline on campus were also discussed.

The teachers explained the **examination pattern**, internal assessment components, and evaluation methods prescribed under the FYUGP system. Special emphasis was given to the **tutorial classes arranged for slow learners** to help improve their academic performance. Parents were encouraged to motivate their wards to attend these classes regularly.

Parents actively participated in the discussion and shared their concerns and suggestions, which were addressed satisfactorily by the faculty members. The meeting concluded on a positive note with a vote of thanks, highlighting the importance of cooperation between parents and teachers for the overall academic development of the students.



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Parent Teacher Meet .

Date - 28/08/2024

Dr. Prayag Das. ——— ~~Pr~~  
 Dr. Mriganka Sukhar Patrak ——— M88  
 Dr. Gulam Anwar Ahmed ——— Act  
 Prashasti Bhattacharyee ——— B

<u>Name of the Parent</u>	<u>Student's name.</u>	<u>Contact no</u>
1) Puspa Nath	Karabi Devi	88 22735442
2) Sima Sutradhar	Priti Sutradhar	9864804623
3) Tapan Borah	Hiranmayee Borah	9864726750
4) Sitarajul Hogue	Amsamul Hogue	7896457775
5) Arunabh Nandan Medhi	Rabin Medhi	6002567410
6) Rishi Prabal Dahi	Rishi Prabal Dahi	9109280053
7) Dipan Medhi	Arjunabh Nandan Medhi	6002567410
8) Jayanta Engti	Chandrika Engti	6901429284
9) Surtiya Medhi	Jayanti Medhi	9957230452
10) Kiritishna Saikia	Kritishna Saikia	8822456881
11) Seman Patra	Prasjit Patra	6000890003
12) Hiranmayee Borah	Hiranmayee Borah	6001708022
13) Japan Bank	Hiranmayee Bank	9365292708
14) Jijityoti Deby	Jijityoti Deby	6003749876
15) Bhuvaneshwar Boruah	Bhuvaneshwar Boruah	6001881338
16) Hemanta Medhi	Nirupoma Medhi	6003823155
17) Harenwar Deka	Mamajyoti Deka	6001666091
18) Balen Ch Patra	Balen Ch Patra	8011104707
19) Raj kumar Ray	Rajal kumari Ray	8402929840
20) Ramim Begum	Toufiquea Rahman	9854759921
21) Rishi Prabal Dahi	Rishi Prabal Dahi	9854902378